



George Heriot's School

Founded 1628

Job Description

Job Title: Head of Rugby
Responsible to: Director of PE & Sport
Hours: 37 hours per week

Summary:

The Head of Rugby is responsible for managing all rugby related activity in conjunction with the PE team as well as coaching and managing the competitive teams and arranging all trips and fixtures throughout the season. The post holder is required to perform a range of duties related to the planning and coaching curricular and extra-curricular rugby activities, this includes training, conditioning and performance of rugby activity at Heriot's.

Key Duties and Responsibilities:

Responsible to the Director of PE & Sport , the main duties of the Head of Rugby include, but are not limited to:

- To coordinate, develop and oversee rugby for all pupil's and teams at George Heriot's School.
- To maintain participation levels and drive rugby performance
- To develop a rugby timetable and develop a plan for rugby in conjunction with the overall school sports plan
- Assume responsibility for team selection, fixtures and tournament entries across the school
- To lead and participate in the rugby coaching and ensure there is coaching sessions for extracurricular training sessions that provide structured and appropriate training for rugby across the school
- Work with Strength and Conditioning Coach to ensure that the conditioning and training programme supports the rugby programme

- Manage the team of rugby coaches and identify any coaching development requirements
- Plan, timetable and provide coaching support for non-specialist rugby staff
- Work with the wider PE team and school staff to co-ordinate and fixtures for all school sides, which may include arranging transport, parent permission and other match related administrative duties as required.
- Manage the rugby budget and purchasing of equipment
- Build and develop online coaching resources for all rugby staff
- Be the main contact for rugby at George Heriot's School and liaise with SRU and all other governing bodies and parents as appropriate
- In conjunction with the Director of PE & Sport lead and organise all rugby trips

Skills and Attributes Required

- A formal Rugby coaching qualification is required – UKCC Level 2 as minimum
- Excellent knowledge of rugby & experience of participation in and coaching of rugby at all levels
- Enthusiastic and inclusive approach to coaching rugby with the ability to cater to pupils of various levels and abilities and motivating all to take part.
- Ability to advise and where appropriate lead Teaching staff in the coaching of rugby
- Proven experience of performance analysis and creation of personal training programmes and strong knowledge of strength and conditioning for all pupils up to the age of 18 years
- Excellent communication skills with the confidence and ability to give clear instructions to both coaches and pupils.
- Expected to work flexibly under minimal supervision and as part of the wider PE team
- Reliable and punctual at all times.
- Highly organised with attention to detail
- A current First Aid qualification.

Additional Information

This post is considered Regulated Work with Vulnerable Children and/or Protected Adults, under the Protection of Vulnerable Groups (Scotland) Act 2007. As such, the successful candidate will be required to gain membership of the PVG Scheme.

George Heriot's School is governed by George Heriot's Trust, Scottish Charity number SC011463