



ERSKINE STEWART'S MELVILLE SCHOOLS

JOB TITLE	<ul style="list-style-type: none"> Plumber
CONDITIONS OF ROLE	<ul style="list-style-type: none"> Start Date: August 2025 Contract Type: Permanent Hours of Work: The hours of work will be Monday to Thursday from 7:00am to 3:30pm, and 7:00am to 2:30pm on Friday, with 30 minutes (unpaid) for lunch. A paid working week of 39 hours Salary: the salary range for this post is £31,440 to £34,435 per annum and is dependent on skills and experience Holiday Entitlement: Entitlement is to 25 days' annual holiday leave plus 10 days' statutory holiday (pro rata if part time) when the schools are closed. The Schools holiday year runs from January to December.

ROLE DETAILS	
PURPOSE OF THE ROLE	<ul style="list-style-type: none"> The Plumber will act as the subject matter expert for all plumbing services, will carry out routine and emergency monitoring as well as preventative maintenance of water services and drainage systems.
ACCOUNTABILITY	<ul style="list-style-type: none"> The Plumber is accountable to the Maintenance Manager
AUTHORITY	<ul style="list-style-type: none"> The Plumber has authority as delegated by the Head of Estates and Facilities.
RELATIONSHIPS	<ul style="list-style-type: none"> The Plumber will work closely with other trades within the school as well as colleagues and senior managers across the school and both internal and external stakeholders.

DUTIES AND KEY RESPONSIBILITIES	<ul style="list-style-type: none"> Dealing with all planned and reactive maintenance issues with plumbing and piped systems on site Ensuring school adheres to current Legionella compliance Responsibility for any new project work installations Responsibility for testing and fault finding in plant rooms and plant Responsibility for any planned, unplanned and emergency requests General maintenance including building fabric and pumps, pipework, drainage, etc Being part of an on-call team on a rota system Efficiently executing all reactive maintenance jobs in line with school policy Manage workflow and remedial actions via the Civica/Parago CAFM system
--	--

PERSON SPECIFICATION		
	Essential Criteria	Desirable Criteria
Experience	<ul style="list-style-type: none"> • Minimum of two years post apprenticeship experience (not directly supervised. All areas of plumbing, including heating, sanitation and welfare system) 	<ul style="list-style-type: none"> • Previous experience of using a CAFM using and working in a school
Education/Qualifications	<ul style="list-style-type: none"> • Satisfactory completed a registered apprenticeship and practical training in plumbing installation works • Be graded as a plumber as a recognised body (SNIPEF or equivalent) 	<ul style="list-style-type: none"> • PASMA or willingness to undertake. • IOSH Certificate
Skills/ Abilities/ Capabilities	<ul style="list-style-type: none"> • Good analytical and diagnostic skills and the ability to provide practical solutions to rectify faults • Able to work alongside with other trades. • Ability to read technical drawings • Excellent organisational and good time management skills. • Competent IT skills • Ability to carry out manual handling tasks, i.e. lifting, climbing and moving of items. 	
Personal Attributes	<ul style="list-style-type: none"> • Independent, self-motivated and organised; with an ability to work as part of a team. • Discretion, courtesy, honesty and integrity • Reliable, punctual and hard working • Friendly, presentable and highly professional approach to students, parents, staff, and members of the public • Use of initiative and a proactive attitude • Demonstrate a flexible approach. • Demonstrate a clear commitment to develop and learn in the role. 	

The closing date for this role is Wednesday 23 July at 12 noon. We anticipate interviews will be held shortly after.