

Teacher of English

Responsible to: Head of English

Salary: Competitive

Contract Type: Fixed Term till 2nd July 2027, Full Time, Term Time.

Hours of Work: c.0.3-4 FTE



Job Overview

An exciting opportunity has arisen to be a part of the English Department at St Leonards from August 2026. The successful applicant will have the opportunity to teach across a variety of different stages and to teach pupils both native language English and English as a second language. The ability to teach some Drama lessons may also be available for the right candidate.

The Department

The English Department aims to develop effective communicators who think creatively and critically about the world around them, to explore a range of important global issues through a variety of literary works and non literary texts, and to promote a lifelong love of reading. The department has an extensive range of online and offline resources to support learning and teaching, and there is a strong culture of collaboration and sharing amongst teaching staff.

The department presents pupils for the Edexcel IGCSE English Language A and English Literature qualifications, and follows the IB's Middle Years Programme in Key Stage 3 and International Baccalaureate Diploma Programme Literature and Language & Literature courses in the Sixth Form. In all the teaching and courses, there is an emphasis on inquiry and teaching which promotes intellectual curiosity in our pupils.

The department is also heavily involved in the co-curricular life of the school. The English Department runs Creative Writing, Debating and MUN clubs, as well as assisting the Drama Department with theatrical productions. In addition, there are a range of day and residential trips to support these activities.

About the role

Approaches to teaching, learning and assessment:

- employ a range of teaching and assessment strategies and resources to lead dynamic and engaging lessons with a clear focus on pupil progress.
- employ a range of teaching and assessment strategies to reinforce and extend work in class, and be able to select strategies appropriate to the subject, topic and pupils' needs.
- set expectations and pace of work which make appropriate demands on all pupils and ensure that all pupils are effectively challenged.
- be reflective in practice, show an engagement with current educational thinking, and proactively seek opportunities for professional development.
- identify and respond appropriately to pupils with difficulties in learning and recognise when to seek further advice in relation to their specific educational needs.
- respond appropriately to cultural, gender, linguistic, religious and social differences, and to disabilities among pupils.
- encourage pupils to take initiatives in, and become responsible for, their own learning.
- assess pupil attainment in line with the School's policy and against national standards where assessment leads to certification.
- monitor, assess, record and report on aptitudes, needs and progress of individual pupils.
- provide pupils with constructive oral and written feedback on their progress on a regular basis. • use the results of assessments to evaluate and improve teaching and standards of attainment

Curriculum Content:

- demonstrate a sound knowledge of the English curriculum.
- support pupils' skills in literacy and numeracy.
- appreciate the effectiveness of ICT in learning and teaching.
- contribute to the personal and social education of pupils within the School.
- with colleagues, plan and prepare coherent teaching programmes and lessons, including homework, which ensure continuity and progression in pupils' learning.
- demonstrate knowledge of the learning process, curriculum issues and child development.
- demonstrate a sound knowledge and comply with Health and Safety guidelines and procedures.

Classroom Organisation and Management:

- organise classes and lessons to ensure that all pupils are productively employed when working individually, in groups or as a class.
- create and maintain a stimulating, purposeful, orderly and safe learning environment for all pupils.
- manage pupil behaviour fairly, sensitively and consistently by the use of appropriate rewards and sanctions and know when it is necessary to seek advice.
- demonstrate a knowledge of, and contribute to, strategies to prevent bullying.
- evaluate and justify actions when managing pupil behaviour.

National and School Standards:

- demonstrate an understanding of the IB programme and UK educational systems.
- be a proactive pastoral tutor to a group of pupils, helping shape their academic and personal development
- demonstrate knowledge of and uphold and support all of the School's policies and the School's Development Plans.
- demonstrate a working knowledge of contractual, pastoral and legal responsibilities.
- contribute to the ethos of the School, for example, by promoting positive relationships among staff, parents and children.
- report to parents about pupil progress and discuss matters related to their personal and social development in a sensitive and constructive way.
- demonstrate an understanding of the way roles and responsibilities are shared among staff and how to obtain help from staff within the School, including those with responsibility for the curriculum, guidance, learning support and staff development.
- contribute willingly to the extra-curricular and boarding life of the School.
- undertake cover duties during the academic day and at break and lunch periods, as and when required
- demonstrate an understanding of and adhere to the guidelines of the St Leonards School Child Protection Policy and GTCS Code of Professionalism and Conduct.

This is not intended to be an exhaustive list of responsibilities and duties. It is expected that the post-holder will participate in other reasonable activities which may be required to meet the needs of the School or for better fulfilment of the role.



DISCOVER ST LEONARDS

St Leonards has been at the forefront of education since its foundation in 1877. It is a traditional school, yet forward thinking and ever progressive in its outlook, offering a truly inspirational global learning environment for pupils aged 5 to 18.

St Leonards is an HMC and IB World School situated in the heart of the vibrant, historic and cosmopolitan university town of St Andrews, the ‘Home of Golf’. The School is fully co-educational with c.550 pupils from Kindergarten to Year 13, over 150 of whom are boarders, with boarding available from age ten. The Junior School accounts for 135 of the pupils of St Leonards, with plans to continue to grow our Junior boarding offering.

With 34 nationalities in the pupil body, it is a school with a truly global outlook. The school’s motto is Ad Vitam (‘for life’), and the approach to learning of the International Baccalaureate permeates all areas of school life, within and beyond the classroom. The IB ethos is central to all that we do in our school community, to our present day and to our future.

St Leonards offers an exceptional range of enriching academic, sporting, musical and creative

opportunities, and was named ‘Scotland’s Independent School of the Year for Academic Performance’ in 2024 and 2026 by the Sunday Times

The average IB Diploma points score in 2025 was 36, with over 85% of all Higher Level (HL) scores graded at 7/6/5 (equivalent to A*/A/B at A level).

The School has recently undergone a multi-million refurbishment programme of the boarding houses; a sector leading golf programme is well established; the record school roll continues to grow; academic achievement is strong; public recognition of St Leonards is incredibly positive; the highest standards of pastoral care are provided by experienced and committed staff, and outstanding teachers are attracted to work in and become part of the inclusive and diverse St Leonards community.

One hour from Edinburgh Airport and approximately a one hour flight from London, our enviable Scottish location is accessible, with beautiful beaches, historic landmarks and rolling countryside on our doorstep.

Person Specification

Criteria	Essential	Desirable
Education, Training and Qualifications	• Educated to degree level in a relevant discipline. • PGCE/PGDE qualification. • Eligible for registration with GTCS.	• GTCS registered. • Evidence of continued professional development.
Experience and Knowledge	• Proven experience of teaching at secondary level. • Experience of teaching across the full age and ability range of secondary education. • Experience or understanding of pastoral support. • Experience in the use of ICT in a classroom with the ability	• Experience of teaching or knowledge of the IB curriculum. • Experience of leading aspects of an academic department. • ESOL teaching qualifications or experience

	to impart that knowledge to others.	• Experience of using data to track pupil progress. • Experience of inquiry or concept-based learning.
Skills	• Commitment to pupil learning and raising achievement. • An excellent classroom practitioner. • Ability to create and deliver engaging and effective lessons. • Enthusiasm to inspire in pupils a desire to learn and participate.	• Skills and experience which can contribute to extra-curricular activities. • Experience of Managebac, Openapply or other related databases.
Interpersonal skills	• Ability to work as part of a team. • Ability to work independently and take responsibility for planning own workload. • Collegial, reflective and collaborative with a growth mindset, willing to share expertise and to learn from others. • Ability to work calmly under pressure and keep to deadlines. • Sensitive to the needs of others and supportive when required. • Professional manner and appearance.	



THE APPLICATION PROCESS

St Leonards is committed to creating a diverse and inclusive culture, where all members of the community - colleagues, pupils and families - are seen and valued. This culture ensures that St Leonards delivers an outstanding global education in a multi-cultural living, learning and working environment.

Applications should be made via St Leonards [Teacheroo portal](#). The closing date and time for applications is Noon on **13th September 2026**. We reserve the right to close the vacancy earlier.

Please note : St Leonards cannot offer visa sponsorship therefore applicants must have the right to work in the UK. Any questions may be directed to recruitment@stleonards-fife.org in the first instance.

All successful applicants will be required to be accepted for membership of the Disclosure Scotland Protecting Vulnerable Groups (PVG) scheme.