



**GORDONSTOUN**

Broader experiences, broader minds.

## **PREP SCHOOL TEACHER (PART TIME)**

**Reports to:** Assistant Head Curriculum

**Job Purpose:** Gordonstoun has been leading the way in Hahnian education for more than 80 years. Our uniquely broad curriculum provides challenge in the classroom, at sea and in the mountains, on the stage and on the sports fields and enables pupils to discover the truth in our motto – *Plus Est En Vous* – there is more in you. The key focus of this role is to enthuse pupils and promote the highest possible academic attainment for each individual pupil whilst providing excellent pastoral care for the young people of Gordonstoun. Through your outstanding practice you will support pupils in all areas of school life.

**Grade & Working Hours:** Depending on experience

### **Responsibilities of all members of staff:**

- Comply with Gordonstoun's policies and procedures on Child Protection and Health and Safety.
- Contribute in a positive way to the ethos of the school in line with Gordonstoun's values: Safe; Positive; Improving.
- Carry out any other task as required from time to time in order to support the School.

### **Major responsibilities of the role:**

#### **Curriculum:**

- To plan and teach excellent lessons.
- To build good relationships with all pupils.
- Be a leading classroom practitioner with a proven track record of success.
- To be committed to developing strategies to improve teaching and learning.
- To develop the skills of learners to equip them for the 21st century.
- To keep up to date with recent developments in teaching, including use of ICT in the classroom.
- To mark and assess pupil work regularly.
- To establish and make explicit the aims and objectives of the Prep School and to help to evaluate and develop curricula to meet these objectives.
- To ensure that appropriate differentiation of the curriculum is made to meet the needs of all levels of pupil ability.

- To keep up with professional development through attending appropriate INSET sessions and reading of appropriate articles and publications.

#### **Contribution within the Prep School:**

- To demonstrate excellent teaching skills and to be a model of good practice.
- To inspire pupils and to provide enthusiasm for all areas of learning.
- To promote the broader curriculum of the school including music, sport, drama and outdoor learning.
- To provide support and extension for children at all levels of their attainment and ability
- To promote cross curricular co-operation.

#### **Pupils**

- To establish appropriately high levels of expectation of pupils by setting down clear guidelines for establishing good standards of behaviour and achievement
- To follow and to contribute to the Prep School procedures for the monitoring and recording of pupil progress
- To adhere to the school's assessment, reporting and recording framework and to ensure that children are motivated and rewarded appropriately

#### **Resources and accommodation**

- To enhance the learning environment through the effective display of pupils' work and other materials and through care of the environment.

#### **Whole School Responsibilities**

- To further the tone and purpose of the School by example.
- To foster and support activities in the interests of the school community.
- To be a member of school committees and working parties as appropriate

#### **Community Responsibilities**

- To ensure effective dialogue with parents in accordance with school policies
- To foster our relationship with the Senior School as part of the whole school ethos at Gordonstoun
- To develop our relationship with other schools

#### **Safeguarding children**

- The post holder has a responsibility for promoting and safeguarding the welfare of children and young people
- This includes children that they are responsible for and come in contact with. The post holder must adhere to and ensure compliance with the school's Child Protection Policy and Procedures at all times.

#### **Additional responsibilities of a full-time member of staff**

1. To help cover short term absence of staff.
2. To participate in the weekly Projects programme of the school.
3. To participate in the staffing of any additional curricular activities and events, as required, for example: expeditions, team fixtures, rehearsals etc.

4. To act as a form tutor and the first point of pastoral care for those children.
5. To take a full part in the life of the School beyond the classroom, including regular attendance at school functions.
6. Comply with Gordonstoun's policies and procedures on Child Protection and Health and Safety.
7. Contribute in a positive way to the ethos of the school in line with Gordonstoun's values.
8. Carry out any other task as required from time to time in order to support the school.

## PERSON SPECIFICATION

Attributes	Essential	Desirable	Assessment Method
Education and qualifications	<ul style="list-style-type: none"> <li>• Good first degree</li> <li>• Postgraduate Certificate in Education or equivalent in primary education</li> <li>• Meets requirements to register with the GTCS</li> </ul>	<ul style="list-style-type: none"> <li>• Further academic or broader curriculum qualifications</li> <li>• Already registered with the GTCS</li> </ul>	Application form Sight of qualifications at interview
Skills and experience	<ul style="list-style-type: none"> <li>• Experience of teaching either KS1 or KS2.</li> <li>• Excellent IT skills, including proficiency in all MS Office applications.</li> <li>• Excellent communication and interpersonal skills.</li> <li>• Ability to organise and teach groups of pupils at all levels of ability</li> <li>• Ability to improve pupil attainment</li> <li>• Ability to engage and enthuse pupils in their relevant subject</li> </ul>	<ul style="list-style-type: none"> <li>• Cross phase KS1/KS2 or KS2/KS3 experience</li> <li>• Specific qualifications or skills relating to one or more areas of the broader activity programme such as sports coaching qualifications or outdoor leadership qualifications.</li> <li>• Experience of providing outdoor learning opportunities</li> </ul>	Application form References Interview
Personal skills and qualities	<ul style="list-style-type: none"> <li>• Conscientious and diligent, with excellent attention to detail.</li> <li>• Enthusiastic, diplomatic and calm under pressure.</li> <li>• A proven track record of strong working relationships with pupils and colleagues.</li> <li>• A positive and proactive attitude to manage a high volume of work.</li> <li>• Flexible, with a can-do attitude.</li> <li>• Someone who creates a positive and cooperative working environment.</li> <li>• A commitment to Gordonstoun's unique educational ethos.</li> <li>• A commitment to doing the best for pupils from diverse cultural backgrounds.</li> </ul>		Interview Task
Child protection	<ul style="list-style-type: none"> <li>• Suitable to work with children</li> <li>• A full PVG check will be completed on the successful candidate</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working with children and young people</li> </ul>	References PVG check