



ROLE SPECIFICATION

TEACHING ASSISTANT - MATHEMATICS

PART TIME

Context

Morrison's Academy is a friendly, family-oriented day school in the heart of rural Perthshire. Generations of Morrisonians have benefited from the school's rich blend of academic, artistic and sporting experiences, going on to make their mark on the world as Olympic athletes, groundbreaking scientists, award-winning actors, adventurers, politicians and professionals. Our long tradition of academic success in boys and girls from 2 to 18 continues today with a contemporary Scottish curriculum and a programme of independent, child-centred learning that builds emotional intelligence, creativity and life skills, and encourages every child to strive for their highest. Our school roll of over 500 young people and 100 staff are all active members of the local community, and we all know and support one another, working together as a team to put pupils and parents first. We embody this culture in everything we do, delivering excellence in teaching and nurturing the individual to encourage every child to flourish.



The school is committed to our programme of ongoing development and modernisation. Our cutting-edge Nursery sets the standard for excellence at our main campus in the centre of Crieff, and our all-weather pitch allows year-round matches and training at our off-site outdoor sports campus. There is also a detailed plan of

redevelopment and restoration to the school's magnificent original buildings, erected when the school was founded in 1860.



Our young people are a delight to teach, and the staff and governors are helpful and supportive. Crieff is a vibrant community in a beautiful part of the country, at the gateway to the Highlands and in easy reach of the Central Belt. The Morrison's family is friendly and progressive; we have high expectations of one another and the confidence to encourage innovation.



We are committed to the career-long professional learning of all our staff. Our programme of Performance Reviews and generous CLPL budget promotes continuous improvement within and beyond the classroom, with plenty of scope for colleagues to pursue interests and specialisms.

TEACHING ASSISTANT

Role

The role of a Teaching Assistant in Mathematics is to work collaboratively with the teacher to support the implementation of the curriculum, alongside fostering a sense of nurture and care to allow our children to grow, learn and flourish.

Qualifications

Essential

- Excellent communication skills
- Proactive, energetic and adaptable with a good sense of humour
- Good basic education and standard of English and Mathematics to SQA National 5 or equivalent
- Knowledge and understanding of GIRFEC with practical experience
- Ability to work cooperatively in a variety of settings with a range of professionals, pupils and parents
- Successful candidates will be required to join the PVG scheme

Desirable

- Evidence of a recent range of professional and personal development
- The candidate will be willing to extend their skills into more specialist areas
- Commitment to co-curricular activities and the wider life of the school
- IT skills in google would be advantageous.

Reports To

The Head of Department, and SLT link.

Hours of Work

The normal School day commences at 08.30 and ends at 15.20 with the expectation that the candidate will assist with co curricular activities thereafter. All staff are required to attend all Staff Conference Days as set out in the school calendar.

Leave Entitlement

The annual leave year runs concurrently with the academic session.

Salary Scale

Salary will be determined by qualifications and experience.

As a Teaching Assistant, the principal tasks shall be to:

- Work under the direction of the Head of Department to provide pupil and teacher support.
- Assisting with mathematics lessons, including preparing materials, setting up the classroom, and helping students with activities, assisting in the creation and preparation of learning resources and spaces.
- Support individuals and small groups in their learning, across all areas of the Maths curriculum and provide feedback on this to the Head of Department.
- Help embed and maintain classroom routines.
- Apply a variety of approaches, adapted to the needs and interests of pupils, under the direction of the teaching staff.
- Provide targeted support to students who are struggling with specific mathematics concepts, helping them to catch up and develop confidence
- Support, motivate and encourage all pupils.
- Provide support to teachers and pupils in classroom learning as part of the teacher's programme.

- Contribute to the ongoing review of pupil programmes.
- Support pupils individually or in small groups in planned curricular activities.
- Support the classroom teacher in utilising the strategies required for individuals.
- Promote Inclusive Practice.
- Work to achieve the aims of the School and support its mission.
- Contribute to school improvement.
- Contribute to co-curricular activities and the wider life of the School.
- Share in the disciplinary role required of all staff and to enforce the School's policy on Positive Behaviour, ensuring good order and discipline at all times when pupils are present on the School premises and whenever pupils are engaged in authorised school activities, whether on School premises or elsewhere.
- Have high expectations of the pupils in terms of their academic development and standards of behaviour.
- Maintain the highest standards of professional conduct at all times.
- To carry out other duties as might reasonably be required by the School
- Comply with the individual responsibilities imposed by the Health and Safety at Work Act (1974) and the Management of Health and Safety at Work Regulations (1999) and to co-operate with the school's management to promote a positive attitude towards health and safety at work taking all reasonably practicable steps to prevent personal injury or injury to others.

This role specification is intended to convey a broad outline of the position and responsibilities of the Teaching Assistant; it is not definitive and will be mutually reviewed from time to time as part of the process of personal review and development.

March 2025