



Fettes College

GRADUATE ASSISTANT – SUPPORT FOR LEARNING

(September 2025 to June 2026)

Responsible to: Head of Support for Learning

THE ROLE

Learning Support at Fettes College

As a school, we are passionate about providing all students with the support and opportunity they need to be able to thrive academically but also pastorally within the wider school community. A key part of this is ensuring that students have the learning support they need in and outwith the classroom to meet their individual needs.

Our Support for Learning (SfL) Department currently consists of our Head of SfL and one other SfL Teacher. The Graduate Assistant would be a key part of this team, providing learning support to individual students and small groups of students to enhance their learning, assist with revision, consolidate lesson notes and help strengthen core skills in Maths and English. This role may also demand attending lessons with individual students to improve engagement and foster academic progress.

All sessions will be overseen by the Head of Support for Learning to ensure consistency and alignment with the department's strategies. Strong competency in using technology to enhance learning and a deep understanding of learning differences will be essential in this role.

Key Responsibilities

- Set high expectations of learning and behaviour for all students.
- Provide individual and small-group support for students who need extra help with their studies.
- Assist students in consolidating lesson material, revising for exams, and reinforcing key concepts.
- Support students in developing effective study strategies, improving their revision techniques, and enhancing their organisational skills.

- Work with students to strengthen their Maths and English skills, ensuring they understand core principles and can apply them in various contexts
- Support students in lessons to improve their engagement and academic progress, offering additional help where needed to enable them to fully participate in classroom activities.
- Make effective use of technology to support and enhance students' learning, including the use of educational software, online resources, and other digital tools.
- Monitor student progress and adapt strategies accordingly.
- Maintain close communication with subject teachers to align support with classroom activities and provide regular updates on student progress.
- Implement tailored learning plans for students to address specific challenges or learning barriers.
- Promote a positive, inclusive, and supportive classroom environment where all students feel encouraged and motivated to achieve.
- Work with colleagues to develop professional practice.
- Provide pastoral care as a tutor, promoting the general wellbeing and progress of students.
- Participate in the school's extra-curricular activities

The Ideal Candidate

- A minimum of GCSE or equivalent in Maths and English at Grade C (Level 4) or above.
- A good degree.
- A qualification in Education, Special Educational Needs, or a related field.
- Experience working with school-aged children, particularly in providing learning support or tutoring.
- Strong knowledge of Maths and English curriculum.
- Excellent communication and interpersonal skills, with the ability to work collaboratively with both students and staff.
- A patient, empathetic, and adaptable approach to tutoring, with a genuine passion for helping students succeed.
- Strong organisational skills and the ability to manage multiple student needs effectively.

BENEFITS

Accommodation may be provided throughout the year, and meals will be provided in the dining hall during term time (when on duty), both free of charge. A Graduate Assistant will receive a salary of £1,414 per month for working around 30 hours per week, although the opportunity to observe in classes and get involved on a voluntary basis is available to enhance the learning experience. The role is term time only and statutory holidays will be given and must be taken during school holidays.

Graduate Assistants may be asked to take on further responsibilities deemed appropriate by the Head of Department.

In addition to being part of a great team you will be entitled to a range of benefits that include:

- Parking within the campus grounds. The campus is easily accessed by car and bus; there is a bus stop located outside the campus serving several routes across the city and to rail stations.
- Membership of Westwoods gym and health club which offers a range of excellent fitness and leisure facilities including a 25m swimming pool.
- Free lunchtime meals during term time, and at other times when catering is provided, and you are on duty.
- Death in service cover.
- Excellent Employee Assistance Programme (EAP).
- You will be opted into the Fettes College Pension Plan Pension Scheme (FCPP) after 3 months' service.
- Access to our benefits portal, 4me, offering discounted healthcare, additional life cover, shopping discounts, etc.

APPLICATION PROCESS

To apply, please follow the link on our website: <https://www.fettes.com/about-us/vacancies>

If you would like further information prior to applying for this role, please contact Ms Ashton Phillips, ae.phillips@fettes.com.

An offer of employment will be subject to two satisfactory references being obtained from your referees and a clean report being obtained on you from the Disclosure Scotland PVG Scheme in view of the contact you will have with children during your normal duties.

Graduate Assistants will be expected to undertake a full programme of Child Protection training.

The closing date for applications is Monday, 9th June 2025 with interviews taking place week commencing Monday, 16th June 2025.

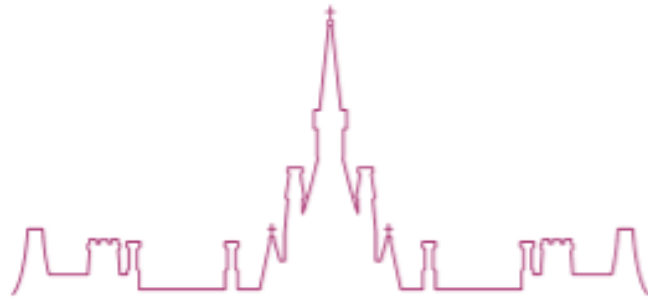
We are passionate about creating a diverse workforce and welcome applications from under-represented communities. We particularly encourage applications from Black, Asian, and Minority Ethnic (BAME) candidates. If you would like to have an informal chat about the inclusive culture at Fettes College, or have any questions about how this might work for you, please contact Sadia Hussain-Savuk (DEI Lead) at s.hussain-savuk@fettes.com.



About Fettes

The school stands on a magnificent site of approximately 100 acres, within walking distance of Edinburgh's city centre and is a leading HMC co-educational independent boarding and day school, with a Prep school for students starting at age 7 and from September 2025, the introduction of a Pre-Prep. Known for its academic excellence, Fettes is unique in Scotland in following the English curriculum of GCSE examinations and the dual pathway of A Level and International Baccalaureate (IB). Fettes has a strong focus on pastoral care and all-round education, providing their students with '*A place to live. A place to learn. A place to grow*'. Founded by Sir William Fettes in 1870, it was originally a boy's school and started admitting girls in 1970. The main building was designed by one of Scotland's leading architects, David Bryce. We are a community of more than 1000 individuals, consisting of circa:

- 730+ students (with c 560 in the senior school)
- 115 academic staff (with c 100 full time members of the Common Room in the senior school)
- 205 operational staff across a range of departments.



Fettes Moving Forward

Our vision

We have created and developed a bold vision for Fettes, one which focuses on what we believe Fettesians should aspire to be, the skills they will need in life, and the impact we want them to make in the world.

We have called this *Fettes Moving Forward: A place to live. A place to learn. A place to grow.*

You can discover our vision – and how it shapes and informs our future – at [Fettes.com/vision](https://fettes.com/vision)

