

# LAMDA Tutor (Maternity Cover)



**Job Title:** LAMDA Tutor (Maternity Cover)

**Responsible to:** Director of Drama

**Responsible for:** N/A

**Hours of Work:** 20 hours per week which may vary subject to demand.

Hourly paid, term time, temporary, part-time contract, *Maternity Cover from 15th August 2026 on or before 16th February 2027*

**Salary** - £27.46 per hour, submitted via Timesheet.

## Job Purpose

The post-holder is expected to uphold and actively promote the ethos of St Leonards. The Tutor of LAMDA will prepare pupils in Years 4 to 8 (either individually or in small groups) for the LAMDA examinations.



### **Key responsibilities**

- Teach the LAMDA syllabus on an individual or group basis to pupils who have enrolled.
- Manage a timetable for Drama lessons within and outside of curriculum time, taking into account pupils' other commitments.
- Teach 30-minute lessons per day during school hours, during term time, as allocated by the Director of Drama.
- Maintain regular contact and communicate effectively with parents, the Director of Drama and relevant staff regarding lesson times.
- Prepare annual progress reports.
- Enter pupils for the LAMDA exams and performances, as appropriate.
- Assist the Director of Drama to produce LAMDA showcase events, as and when required.

*This is not intended to be an exhaustive list of responsibilities and duties, and it is expected that the post-holder will participate in activities according to the needs of the School and for better fulfilment of the role.*

### **DISCOVER ST LEONARDS**

St Leonards has been at the forefront of education since its foundation in 1877. It is a traditional school, yet forward thinking and ever progressive in its outlook, offering a truly inspirational global learning environment for pupils aged 5 to 18.

St Leonards is an HMC and IB World School situated in the heart of the vibrant, historic and cosmopolitan university town of St Andrews, the 'Home of Golf'. The School is fully co-educational with c.550 pupils from Kindergarten to Year 13, over 150 of whom are boarders, with boarding available from age ten. The Junior School accounts for 135 of the pupils of St Leonards, with plans to continue to grow our Junior boarding offering.

[stleonards-ffe.org](http://stleonards-ffe.org)

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With 34 nationalities in the pupil body, it is a school with a truly global outlook. The school's motto is Ad Vitam ('for life'), and the approach to learning of the International Baccalaureate permeates all areas of school life, within and beyond the classroom. The IB ethos is central to all that we do in our school community, to our present day and to our future.

St Leonards offers an exceptional range of enriching academic, sporting, musical and creative opportunities, and was named 'Scotland's Independent School of the Year for Academic Performance' in 2024 and 2026 by the Sunday Times

The average IB Diploma points score in 2025 was 36, with over 85% of all Higher Level (HL) scores graded at 7/6/5 (equivalent to A\*/A/B at A level).

The School has recently undergone a multi-million refurbishment programme of the boarding houses; a sector leading golf programme is well established; the record school roll continues to grow; academic achievement is strong; public recognition of St Leonards is incredibly positive; the highest standards of pastoral care are provided by experienced and committed staff, and outstanding teachers are attracted to work in and become part of the inclusive and diverse St Leonards community.

One hour from Edinburgh Airport and approximately a one hour flight from London, our enviable Scottish location is accessible, with beautiful beaches, historic landmarks and rolling countryside on our doorstep.

The town is very much seen as an extension of the School campus and St Leonards' close collaboration with the University of St Andrews, recently voted the top university in the UK for a second year running, is yet another opportunity. It truly is a special place to live and to work, offering an outstanding quality of life in the most scenic of surroundings.

As we move towards our 150th anniversary, the School is at an exciting stage of its development. At St Leonards, we aspire to attract and retain the best staff, who embody the IB Learner Profile attributes and strive to deliver a holistic education that effectively prepares pupils for the future, fostering in them a love of learning that they take with them through life, Ad Vitam.



## PERSON SPECIFICATION

	Essential	Desirable
<b>Knowledge/ Qualifications</b>	<ul style="list-style-type: none"> <li>● Educated to degree level in Performance or Drama or a related subject.</li> </ul>	<ul style="list-style-type: none"> <li>● GTCS registered.</li> <li>● PGCE/PGDE qualification.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>● Experience of teaching Drama to a younger age range.</li> </ul>	
<b>Skills/Competencies</b>	<ul style="list-style-type: none"> <li>● An enthusiastic teaching practitioner.</li> <li>● Ability to create and deliver engaging and effective lessons.</li> <li>● Enthusiasm to inspire in students a desire to learn and participate.</li> <li>● Excellent communication skills, both written and verbal.</li> <li>● Competent user of ICT, incorporating the use of ICT in lessons.</li> </ul>	

<b>Interpersonal Skills</b>	<ul style="list-style-type: none"><li>● Ability to work as part of the School team.</li><li>● Approachable</li><li>● Ability to work independently and take responsibility for planning own workload.</li><li>● Ability to work calmly under pressure and keep to deadlines.</li><li>● Sensitive to the needs of others and supportive when required.</li><li>● Professional manner and appearance</li></ul>	
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## THE APPLICATION PROCESS

St Leonards is committed to creating a diverse and inclusive culture, where all members of the community - colleagues, pupils and families - are seen and valued. This culture ensures that St

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Leonards delivers an outstanding global education in a multi-cultural living, learning and working environment.

Applications should be made via email to [recruitment@stleonards-fife.org](mailto:recruitment@stleonards-fife.org) and should include the completed application form, which can be downloaded from the school website via the link below.

**Closing time and date for applications is 1200 on 1st June 2026. Early applications are encouraged and we reserve the right to appoint before the closing date..**

Any questions may be directed to [recruitment@stleonards-fife.org](mailto:recruitment@stleonards-fife.org) in the first instance.

*All successful applicants will be required to undertake a Criminal Record check and either hold or be accepted for membership of the Disclosure Scotland Protecting Vulnerable Groups (PVG) scheme.*



St Leonards School St Andrews, Fife, Scotland KY16 9QJ Tel : 01334 472126 |  
[registrar@stleonards-fife.org](mailto:registrar@stleonards-fife.org) | [stleonards-fife.org](http://stleonards-fife.org)

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