



Erskine Stewart Melville

CLEANER

SCHOOL	• ESM
DEPARTMENT	• Domestic Services
REPORTS TO	• Head of Domestic Services

ROLE DETAILS	
PURPOSE OF THE ROLE	The purpose of the role is to Maintain a clean and safe environment across our Queensferry Road and Ravelston sites, ensuring classrooms, offices, corridors, staff rooms, and sports facilities are spotless and welcoming
ACCOUNTABILITY	Accountable to the Head of Domestic Services and the cleaning supervisors
AUTHORITY	As delegated by the Head of Domestic Services and other promoted staff
RELATIONSHIPS	This role will work within the Cleaning team and alongside the Cleaning Supervisors, janitors, teachers, pupils and other members of staff.

DUTIES AND KEY RESPONSIBILITIES	You will deliver a high-quality cleaning to help create a safe and healthy environment across various buildings and locations. You range of duties will include: • Corridors, Walkways, Classroom cleaning. • Staff rooms and communal areas. • Emptying waste bins, transporting waste to designated collection points. • Dusting, damp wiping and touch point cleaning. • Sweeping, vacuuming and mopping floor areas. • Washroom, changing room cleaning. • Use of cleaning machinery may be required – full training provided.
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PERSON SPECIFICATION		
	Essential Criteria	Desirable Criteria
Experience		• Previous cleaning experience • Previous experience working in a school setting
Skills/ Abilities/ Capabilities	• Ability to use cleaning equipment and machinery • Good physical ability • Good communication skills • Able to work as part of a team or independently • Ability to multi-task and prioritise own workload with good attention to detail	

	• Self-motivated and organised	
Personal Attributes	• Discretion and confidentiality	