



STRATHALLAN  
PREP

Opportunities for all to excel



# Gap Year Assistants 2026- 2027

2 x fixed-term positions for one academic year from August 2026.

## Introduction

Every academic year, Strathallan employs two enthusiastic and committed Gap Year Assistants to join the dedicated team at Strathallan Prep School. This position is an ideal opportunity for individuals interested in exploring a career in teaching and gaining skills in a well-established, vibrant, and successful school.

As a Strathallan Gap Year Assistant, you'll have the chance to collaborate with and learn from our experienced staff, becoming an integral part of the Strathallan community. We value our Gap Year Assistants and strive to provide them with unique work experiences, ensuring their gap year is both exciting and enriching.

## Why Join Us?

Strathallan Gap Year Assistants will enjoy a range of benefits, including complimentary on-site accommodation, providing the convenience and comfort of living on campus. Additionally, assistants will receive a competitive salary and complimentary school meals during term time.

We asked two of our previous Gap Assistants to tell us about their experience:

“Working at Strathallan during my gap year was an incredibly rewarding experience. I was given real responsibility and the opportunity to contribute to the school community. The staff were supportive, and I learned a lot about working in a team environment. Plus, living on campus meant I was fully immersed in the vibrant school life and made some lifelong friends. I would highly recommend a gap year at Strathallan to anyone looking for a challenging and fulfilling experience.”

- Jenny L, Previous Gap Year Assistant 2024-25

“I loved my Gap year position at Strathallan School. Being among the children and staff makes my job enjoyable and engaging. There were lots of opportunities to develop a variety of skills and qualities. Helping the kids with their academic and athletic endeavours was a rewarding and fulfilling experience.”

Anna M, Previous Gap Year Assistant 2024-25

## Contact Details

If you think you have the qualities to make a fantastic Strathallan Gap Year Assistant and would like to find out more about the role, please contact [hr@strathallan.co.uk](mailto:hr@strathallan.co.uk).

# About Strathallan School & Prep School

Strathallan School is a distinguished co-educational boarding and day school set in the beautiful Perthshire countryside. Nestled within a self-contained campus of rolling grounds and woodland, we offer an inspiring learning environment just a short drive from Perth and within easy reach of Edinburgh and Glasgow. Strathallan blends historic charm with modern resources - our Prep School enjoys its own welcoming space within the campus, complete with classrooms, social areas, and outdoor play areas, while pupils benefit from access to the full-school facilities.

Strathallan Prep School is a nurturing, joyful place where small, dedicated class sizes - typically 12 to 14 pupils - allow children to flourish among peers and get to know their teachers well. Children benefit from specialist teaching in core and creative subjects alongside primary-trained educators, ensuring a balanced grounding that prepares them for the next steps in their educational journey.

In both day and boarding contexts, pupils enjoy a rich and varied life beyond the classroom. Co-curricular and boarding experiences - especially in Riley House - foster a strong sense of belonging, independence, and wellbeing, in an environment that feels like a supportive home-away-from-home.

## **Our Ethos and Mission**

Strathallan is committed to nurturing the whole child—academically, creatively, physically, and socially. Ours is an inclusive environment where respect, kindness, humility, hard work, honesty, and excellence are not only taught but lived. We aim to inspire each pupil to aim high, to explore new interests, and to grow into confident, well-rounded individuals ready for the challenges of senior school and beyond.



# What are we looking for?

- **Excellent Communication Skills:** Essential when clearly conveying information to pupils and liaising with colleagues.
- **Collaborative Teamwork Skills:** Exhibit strong collaboration skills, working effectively with teachers, staff, and fellow assistants.
- **Adaptability:** Show flexibility in handling various tasks and adjusting to changing schedules and environments.
- **Empathy and Understanding:** Provide compassionate support to pupils, fostering a nurturing environment.
- **Motivational Skills:** Inspire and encourage pupils to achieve their highest potential through positive reinforcement.
- **Initiative and Proactivity:** Proactively support the co-curricular programme and school events, demonstrating a willingness to take on responsibilities.
- **Reliability and Dependability:** Consistently offer dependable support in both classroom and extracurricular settings.
- **Positive Attitude:** Maintain a positive, can-do approach to all duties, contributing to a positive school atmosphere.

## Job Description

<b>Job Title:</b>	Gap Year Assistant
<b>Department:</b>	Strathallan Prep School (SPS)
<b>Reporting to:</b>	Head of SPS
<b>Liaison with:</b>	Current pupils and parents, staff, instructors, teachers, teaching assistants.

### Core Purpose

The post-holder is expected to uphold the values and ethos of Strathallan School and act as an ambassador for the school.

The Gap Year Assistant will provide support to multiple class teachers throughout the school week and will undertake administrative tasks when not engaged in classroom activities. Additionally, the assistant will be responsible for escort duties for off-site lessons and will be expected to assist on school trips.

The successful candidate will facilitate pupils' access to a broad and balanced curriculum, assisting class teachers in creating a stimulating educational environment where all pupils can achieve their full potential. Additionally, the candidate will support the co-curricular programme, including clubs, societies, games, and activities.

The post-holder will not be expected to teach or coach on their own. This position will be line managed by the Head of Strathallan Prep School although will work closely with other colleagues and departments.

## **Main Duties and Responsibilities**

### **Helping pupils to learn as effectively as possible both in group sessions and individually by:**

- Acting as a classroom teaching assistant.
- Clarifying and explaining instructions.
- Ensuring that pupils are able to use equipment and materials provided.
- Motivating and encouraging as required.
- Assisting in weaker areas e.g. language, behaviour, numeracy, literacy, presentation, physical and creative activities.
- Meeting physical needs whilst encouraging independence.
- Establishing a supportive relationship with the pupils in order to promote/reinforce their self-esteem.
- Reinforcing the learning principles being introduced by the teacher.
- Promoting personal and social development and citizenship skills.

### **Carrying out other general duties consistent with assisting teachers such as:**

- Assisting the teacher with setting up lessons and ensuring resources are ready.
- Collecting homework, checking the homework diaries and changing reading books.
- Sharing responsibility with the teacher for collecting the children from the playground, delivery of them to the specialist lessons and serving snacks.
- Supervision at the beginning of the day and during lesson breaks.
- Accompanying pupils to lunch and supper.
- Administrative duties appropriate to your position and capability.
- Assisting as additional cover for an absent teacher.
- Assisting with games.
- Accompanying groups out of school on educational and social trips.
- Assisting with boarding house duties.

## Terms & Conditions

### Remuneration

The salary for this role is in line with the NMW/NLW plus on-site accommodation and meals.

### Hours of Work

This is a term-time only position working a minimum of 45 hours per week from end of August 2026 – June 2027.

### Holidays

The postholder will work term time only and shall be entitled to the statutory minimum holiday entitlement under the Working Time Regulations 1998, which is to be taken during the school holidays.

### Pension Scheme

You will have the option to join the Strathallan Group Personal Pension Scheme after completing your probationary service with the school or to join NEST under auto-enrolment.

### Benefits

- Free on-site parking.
- Free on-site accommodation.
- Free lunch during term-time.
- Staff Discount in Art Café.
- Retail Discounts and Blue Light Card Eligibility.
- Death-in-service cover.

### Other Information

Any offer of employment will be subject to Safer Recruitment checks; suitable clearance through Disclosure Scotland's PVG scheme, the receipt of two satisfactory professional references and proof of the Right to Work in the UK.



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