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School & Nursery

**Head of French**

**The Position**

Applications are welcomed for the position of Head of French. We are looking for a talented and passionate teacher to join our team and deliver French lessons throughout our school. The successful candidate will have the chance to shape the French curriculum throughout the school from Nursery to Form 8.

At Craigclowan we are passionate about childhood. We are a thriving, co-educational independent day school and nursery with a current role of over 220 boys and girls aged three to thirteen. We are fortunate to be ideally located in a prominent and well-connected setting to the south of the Fair City of Perth overlooking this beautiful city, the River Tay and the incredible countryside beyond. As one of the largest prep schools in Scotland, we have excellent specialist teaching facilities for sport, music and the arts and each academic curriculum area. We enjoy an excellent academic record and a busy extra-curricular programme. However, it is our committed and talented staff who really make the difference; the excellent relationship between pupils and specialist staff and the ability of the staff to draw out the very best from the children is fundamental to what we do. We aim to provide a broad education and a strong academic stimulus with opportunities for each pupil to explore, make mistakes, learn and grow, both inside and outside of the classroom.

**Key Duties**

* Work effectively as a member of the department to deliver excellent teaching and learning and ensure pupils are properly prepared for assessments.
* Set high expectations for all pupils, to deepen their knowledge and understanding to maximize achievement.
* Develop new resources and course materials.
* Assess, record and report on work of pupils as required by the school, ensuring that assessments are meaningful and informative.
* Attend parent evenings and feed back to parents whenever necessary and contribute effectively and positively to the corporate life and welfare of the school.
* Create an effective working environment where support and encouragement is offered to all pupils.
* Remain up to date with curricular development.
* Participate in the co-curricular life of the school.
* Maintain the standard for full GTCS registration. Required to undertake relevant CPD, be observed and write up all activities in your GTCS Profile.
* Participate in training and development as required.
* Responsibility for promoting and safeguarding the welfare of any child or young person in your care.
* Develop a good working relationship with all colleagues.
* Attend regular staff meetings and INSET Days.
* In addition to the above, you will be expected to carry out any other job which may be reasonably required of you.

**Skills and Experience Required**

**Qualifications**

* A relevant degree.
* PGDE in relevant subject (or equivalent).
* Registration with GTCS.

**Knowledge, Experience, Skills and Attributes**

* Embody the school values.
* Academically rigorous, creative and flexible.
* Ability to develop new ideas and resources.
* Ability to adapt e.g. curriculum changes.
* Committed and reflective practitioner.
* Keen to explore innovative and stimulating ways to positively encourage the next generation.
* Contribute to and strengthen the existing positive ethos in the department.
* Self-motivated with the ability to collaborate with colleagues across the wider school community.

**Terms**

This is a part-time, permanent position, based on 0.8 of a full time teaching allowance. The role is available from Monday 06 January 2026.

**Salary**

The salary range for this role will be dependent upon skills and experience.

In addition, we offer complimentary refreshments during working hours, lunch on site during term time, a great working environment as part of a close-knit team and the possibility of opportunities for the role to grow. Fee concessions are also available for staff children who attend Glenalmond College and Craigclowan School.

**Pension**

You will be eligible to join the Glenalmond Group of Schools Pension Scheme. This is a Defined Contribution Scheme.

The employer’s contribution rate is a minimum of 8% and a maximum of 14% of salary. The default method of paying pension contributions will be made via salary exchange. Should you wish to opt out of this method of payment, you may do so by placing a request to the HR Office. The terms and conditions of the pension scheme, including any associated benefits, shall be subject to the rules of the scheme, which will be provided to the Employee by the Employer. The Employer reserves the right to amend the pension scheme at its discretion, in accordance with applicable legal and regulatory requirements.

**Applications for the Post**

Craigclowan is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers/Disclosure Scotland at an enhanced level. Appointments will be conditional on references acceptable to the school and sight of original qualification certificates.

Applications may be made by completing the Application Form along with a cover letter outlining your suitability for this position and returning it to hr@glenalmondcollege.co.uk.

The closing date and time for this post is 12 noon on **Monday 06 October,** although Craigclowan School reserves the right to close the applications and interview and appoint at any time in the recruitment process.

