

FIXED-TERM APPOINTMENT OF TEACHER OF MATHEMATICS (Maternity Cover)

Part-Time | From Aug 2024



ST GEORGE'S
EDINBURGH

MESSAGE FROM THE HEAD MRS CHANDLER-THOMPSON

Dear applicant,

Thank you for considering joining our welcoming school community at St George's in the beautiful city of Edinburgh. I have the great privilege of leading a dedicated and loyal team of staff who are committed to providing an inspiring environment for our sparky, confident and kind girls to grow up, learn and develop in. We teach and learn within a beautiful campus which inspires us every day. Whether it is the panoramic views of Edinburgh from our Upper School library windows, the secret leafy hideaway of our Fantastical Forest or the creative corners of the dedicated Arts buildings, the school is buzzing with the hum of activity and debate. St George's has been dedicated to educating girls since 1888, and the same guiding principles of boldness and vision sit at the heart of the school, albeit in an entirely different and modern context.

We welcome applications from potential staff who genuinely enjoy working with young people and who are committed to providing a warm and inspiring environment designed especially with girls in mind. Our school community is one where every individual is valued and we welcome a range of perspectives and insights. We always seek to ensure the education that we provide sets our students up well for their futures and is sector-leading. If this sounds like the kind of school environment you would like to work in, please do apply and I hope to meet you in person soon.

Yours faithfully



What makes St George's special?

Our warmth, expertise and personalised approach builds ambitious, fearless young women with personality. We amplify the voice of every girl and equip them to be robust, empathetic change-makers. Over 95% of girls achieve their first-choice destination after leaving school.

Why work for St George's School, Edinburgh?

- We are specialists in all-girls education since the days of our pioneering founders in 1888. We remain equally ambitious for students today by confronting stereotypes and enabling each girl to find and use their voice.
- We have a supportive, aspirational culture where staff inspire girls to achieve their best through positive relationships, high expectations and expert teaching.
- We firmly believe that we are equipping our pupils with confidence, resilience and self-belief which they will carry on through into life at university and beyond.
- We are a close-knit community where strong communication within the school, and the size of each section of the school, mean that girls are truly well known by their teachers, and feel connected with those around them.

We focus on the individual

St George's focus on the individual is paramount: each girl is encouraged in her distinctive talents and interests to achieve her true potential. Our emphasis is upon supporting each individual chosen pathway. Whatever a girl's ambitions and passions are, we help them get there. We are equally skilled at supporting applications to Oxbridge, to apprenticeships and highly competitive Art Foundation courses.

Opportunity and empowerment

St George's genuinely offers an all-round education. The breadth of choice in our academic curriculum, range of clubs and activities on offer, and the emphasis on giving a voice to the students helps to encourage an atmosphere of open dialogue. This means that every girl grows in knowledge of herself, has confidence in her own abilities and is comfortable in her own skin.

An all-through school

St George's is one of Scotland's largest girls' schools and the only all-through girls' school in Edinburgh for girls from 3 to 18 years. Boys are welcome in the nursery and to the end of P3.

Nearly 700 girls from ages 3 through to 18 flourish in their own sections of the school. Nursery accommodates children from the term of their 3rd birthday through to age 5; Junior School takes pupils from age 5 to 10 through P1 to P5. In our unique structure, Lower School follows for girls from ages 10 to 13 (P6, P7, S1); Upper School is the final phase from age 13 to 18.



Houldsworth House, the onsite boarding house, offers up to 50 girls from the UK and abroad, from the age of 10, a residential facility which adds an international dimension to our outward-looking community.

Houses: Pupils are attached to a particular house throughout their time at St George's and family members all belong to the same house.

Excellent levels of academic attainment

We figure consistently highly in the independent schools' league tables for Scottish Advanced Higher results. This success is a product of the all-girls' learning environment, inspiring and dedicated teachers and the personal support that we can offer to the girls.

The curriculum is coherent across the whole school and GCSE, as a two-year programme, provides an excellent foundation for moving on to Scottish Higher and Advanced Higher. We offer exceptional qualification pathways.

Students are highly motivated to achieve the best of their abilities. Most achieve their first choice of post-school destination. The Heads of Sixth Form and Careers are instrumental in ensuring the high quality of student welfare, the Sixth Form enrichment programme, careers guidance, work experience and UCAS applications which lead to meaningful destinations.

To offer further academic support to students, the extensive Support for Learning Department provides additional support and some teachers take on the role of academic mentors.

Co-curriculum

We run a co-curriculum that is character building – it fosters risk taking and thus develops courage and spirit. Our emphasis on learning outside the classroom, to support learning inside the classroom, is very important to us. We genuinely believe in a creative and balanced education hence the value we place upon a rich and diverse co-curricular and enrichment programme which broadens horizons and encourages ambition.

International perspective

We facilitate international education through global partnerships and exchanges. With overseas boarders and ESOL support, we prepare students to thrive in global opportunities.

Campus and facilities

Located on two inter-linking sites, St George's is situated on a spacious parkland campus with plenty of lawned landscaped school grounds and green playing fields in the popular, leafy residential area of Murrayfield. Our Senior School, Junior School and Nursery are on the main campus. Our Lower School is on the Lansdowne Campus which is across the road and adjacent to the main site.



Location

Located in the heart of Edinburgh, we have excellent transport links and access to a cosmopolitan, cultural hub.

Pastoral and community

The welfare, well-being and personal and social education of each student are of central importance. This is a central tenet of the girls' educational experience and is founded on excellent relationships throughout the school.

Our community is one where we want every individual to feel they belong and are celebrated. Open-mindedness and sense of shared aims within the community is reflected in a mutually supportive and welcoming staffroom.

We are a school where students from a rich variety of backgrounds (ethnic, national, geographical, linguistic and socio-economic) mix readily and easily. We consider ourselves to have broad horizons and value internationalism, in light of the global opportunities that we are preparing girls for.



VACANCY DESCRIPTION

Teacher of Mathematics Maternity Cover

Job Purpose

- To teach and support the provision of mathematics from Remove (P7) to Upper 6 (S6) with a twenty three period a week (0.766FTE) timetable allocation.
- To support learning and teaching in mathematics through effective delivery to the students in accordance with faculty guidelines, national and school policy.
- To be responsible to the relevant Head of Faculty in contributing to the delivery of the designated curriculum.
- To be a committed team player with a forward looking approach to provision in learning and teaching, that includes the enhancement of digital literacy.
- To be responsible to the appropriate Year Head as a Form Tutor/Teacher with responsibility for the pastoral care of a group of pupils and for monitoring and recording their overall academic progress.

Accountable to

Head of Faculty of Mathematics

Key responsibilities

To the Students

- To foster a lively and enthusiastic atmosphere within the school, which will stimulate students to a high standard of interest; to ensure that students are positively encouraged to develop their potential to the full and that their individual needs are met.
- To keep abreast of developments within the curriculum, integrating through course development or change when required.
- To facilitate the ongoing development of learning and teaching provision with appropriate lesson preparation using resources and strategies suited to the age and ability of the students.
- To ensure that students' work and performance are monitored, assessed and progressed in line with national and school requirements.
- To offer students support and strategies to overcome specific learning difficulties and general additional support needs.



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- To encourage students to have confidence in themselves and to take responsibility for their own learning.
- To ensure appropriate provision is made for students with access arrangements in examinations.
- To ensure the safety of all students under supervision and to make students themselves aware of relevant safety issues.
- To liaise with the Head of Faculty and other staff to provide a lively and stimulating environment in which learning can occur.
- To liaise with other Mathematics teachers and the Head of Faculty to ensure the faculty's contribution to the whole curriculum, its breadth, balance and progression.
- To attend regular meetings for the communication of information, decision-making and task delegation in the Faculty.
- To participate in the school's system of Continuing Professional Development (CPD).
- To participate in the faculty's contribution to the co-curricular activities programme and to take appropriate educational visits.

To the School

- To maintain regular contact with the Head of Faculty on all matters concerning students.
- To work with colleagues in maintaining high standards of behaviour in all aspects of school life.
- To keep abreast of and implement developments in school policies, including but not limited to health and safety, trips, curriculum, assessment and tracking.
- To make use of the School Improvement Plan in preparation and implementation of the department's annual improvement plan.
- To maintain high personal standards of punctuality, appearance and commitment.
- To participate in appropriate supervisory duties shared by all members of staff.
- To participate in the rota of cover for absent colleagues.
- To seek the Head's authorisation for any anticipated absence from school; to give as much notice as possible of unavoidable absence through sickness; to indicate work for classes to follow in case of absence.



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- To attend all relevant staff meetings and in-service days and any training courses recommended by the Head.
- To attend all parent/staff meetings or other meetings about students as required by the Head or Deputy Head (Academic).
- To complete student reports and to oversee the completion of student reports according to the guidelines and deadlines for reporting.
- To be responsible for the security and safe use of valuable items held by the faculty in junior, lower and upper school.
- To report to facilities management any damage to departmental areas, equipment, furniture and fittings.

Addendum

- The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.
- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.
- This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once every two years and it may be subject to modification or amendment at any time after consultation with the holder of the post.



Benefits package

- Reduced school fees and wraparound care at St George's School
- Pension contribution
- Staff lunches
- Access to school buses on school bus routes (small charge payable)
- Professional learning and development opportunities
- Employee Assistance Programme
- Generous annual leave entitlement
- Cycle to work scheme
- Opportunity to benefit from the use of school facilities; libraries; sports facilities etc
- Death in service benefit
- Opportunities for teaching staff to apply annually to undertake a collaborative professional development exchange / visit with partner school (s)
- Opportunity to join our community and contribute to social, music, drama and other events and activities

Hours of Work

- 0.766 FTE (23 periods per week).
- Fixed Term from August 2024 until February 2025.

Salary Details

- Salary will be at the appropriate point on St George's Main Grade Scale – dependant on experience.

Key dates

- Closing Date - Monday 5th August 2024
- Interviews - TBC

WE ENCOURAGE EARLY APPLICATIONS and we reserve the right to close this vacancy earlier than the above date if we receive a suitable application and appoint early.

