



## Teacher of Business Education

<b>Department:</b>	Business Education
<b>Working Pattern:</b>	35 hours per week
<b>Salary:</b>	Probationary Salary £33,971.77 Scale 1 – 5: £41,035.09 - £51,120.89
<b>Contract Type:</b>	Permanent
<b>Reporting to:</b>	Head of Business Education
<b>Direct Reports:</b>	N/A
<b>Location:</b>	Euclid Campus

### The Candidate

The High School of Dundee is seeking to appoint a well-qualified, enthusiastic, and effective Teacher of Business Education to join a friendly, committed, and high- performing department. The post is a full-time, permanent post. We would welcome applications from newly qualified teachers wishing to continue or complete their probationary year with us and achieve full registration with the GTCS. This opportunity would also suit experienced teachers looking for a new challenge and those that are newly qualified.

An ability to teach Business Management is essential, with candidates who can also teach Economics encouraged to apply.

It is expected that the successful candidate will possess:

- Experience of teaching Business Management at all levels (Higher Business Management is essential)
- A willingness to deliver all levels of Economics – it would be expected that you would be comfortable to take on an N5 Economics class, but advice and support would be given.
- An ability to create a motivating learning environment and deliver the curriculum in a way which takes account of individual pupil needs
- A high level of initiative, motivation and drive
- A passion for sharing professional learning and lesson ideas with colleagues in and outside of the department
- An ability to work effectively as part of a team, be adaptable, and be able to communicate well both orally and in written form.
- An ability to work to deadlines
- Competence in the use of ICT and its application to learning and teaching
- An interest and willingness to help organise and deliver departmental co-curricular activities, including trips and visits

The successful applicant must be driven and have both enthusiasm for, and a dynamic approach to, teaching. Good verbal and written communication skills, including ICT skills are essential, as is the ability to interact positively with colleagues and parents.

All teaching staff at the High School of Dundee are expected to contribute to the co-curricular programme and to participate in whole school events and the broader life of the school.

### **The Department**

We are a thriving, dedicated team delivering real world learning in a welcoming, supportive environment. We deliver all levels of Business Management and Economics along with an exciting and innovative Form 1 and 2 Enterprise Course. Always catering to the individual pupil, we aim to support and inspire our learners to achieve their goals and potential. In doing so, we empower our people to flourish and reach their full potential. This has led to the rapid growth of this highly regarded department.

To achieve this:

- We are passionate about professional learning and strive to share this with the wider school.
- We work closely together and share our ideas on developing the learning and teaching environment.
- We treat every pupil as an individual and adapt our style to ensure that all learners can reach their full potential.

### **Department Aims and Policies**

- To provide the highest quality learning and teaching environment and to reflect continually on how we deliver and develop this.
- To work together to produce up-to-date and effective course materials that are reflective of the dynamic nature of Business Management and Economics.
- To participate in regular professional learning to strengthen and develop skills
- To provide regular homework and assessment, helping monitor pupil performance
- To build skills for life through class activities
- To ensure that self-evaluation is part of the feedback process
- To provide additional support to our learners, as required
- To offer a wide range of enterprise opportunities to all Senior Years pupils
- To highlight work experience and insight opportunities

### **Accommodation and Resources**

The Department has three classrooms, each with their own SmartBoard and Apple TV. All staff within the Department are provided with a laptop which connects to the SmartBoard via a docking system.

All Senior Years pupils have an iPad to support their learning.

## **Staffing, Curriculum and Timetable**

The Department consists of a Head of Department and two full time teachers.

We teach an exciting and dynamic Enterprise course to all Form 1 and 2 pupils, thereafter, pupils can select Business Management and/or Economics as part of eight National 5 subjects studied across Forms 3 and 4.

Many pupils then choose to continue onto the Higher course in Form 5, with Advanced Highers in Form 6. Others opt to do a one-year Higher course in Forms 5 or 6.

*The School requires all newly appointed staff to undertake a check with the Scottish Criminal Records Office in line with the Protection of Vulnerable Groups ('PVG') Scheme. Offers of employment are conditional upon satisfactory registration with the PVG Scheme.*

*Please note we are unable to provide sponsorship for a work visa so candidates should ensure they already have or are able to obtain the right to work in the UK before applying.*

*The job description is written as an indication of the nature and scope of duties and responsibilities. It is not intended as a fully descriptive or definitive list and jobholders will be expected to carry out other duties assigned which are appropriate to the role.*

### **How your information will be used**

To progress your application, for administrative purposes, High school of Dundee will record, keep and hold the personal data which you have provided in this application stored in our HR files. Your data will not be transferred to any third parties outside of High School of Dundee. If you are successful High School of Dundee will retain this data as part of your employee record which will be stored based on our [Staff Privacy Notice](#). In the event your applications is unsuccessful, we will hold the application and the data contained for three months in case of a future vacancy which we may invite you to apply for, following which we will delete it.

If you have any questions about High School of Dundee's use of data please contact us.