



STRATHALLAN  
SCHOOL

Opportunities for all to excel



# Teaching Assistant – Support for Learning

To start from August 2025

## Introduction

We are seeking an enthusiastic, forward thinking and inspirational Teaching Assistant within our Senior Support for Learning Team department for a full-time, term-time only post. The ideal candidate will relate well to children and be passionate about supporting their learning journey.

Experience within a school and/or a Support for Learning environment would be welcome. An understanding of and enthusiasm for working with neurodivergent learners, to support them in fulfilling their potential, is essential.

This is an exciting opportunity for you to develop your skills and experience within a well-established, vibrant and successful School.

## The School



Strathallan School is a leading co-educational boarding and day school with an outstanding reputation academically, in sports and the arts. There are c. 590 pupils of ages 5-18, divided between Strathallan Prep School and Strathallan Senior School. There are three senior Girls' Houses, four senior Boys' Houses and a junior boarding house. Approximately 65% of the pupils are full boarders.

The School is situated in the beautiful Earn Valley as a self-contained wooded estate of 153 acres on the edge of the village of Forgandenny. Perth is the nearest town some ten minutes away by car and access to the motorways puts Edinburgh (45 mins), Glasgow (1 hr) and the Scottish Highlands within easy reach.

The school is well-resourced with a mixture of traditional and modern buildings. The Main Building, a Grade B listing, was once a large private mansion, bought by the School's founder, Harry Riley, in 1919 when he moved the School from its original 1913 location in Bridge of Allan.

The school exists to provide an inclusive all-round education for its pupils in a nurturing and caring environment. Our aim is to engage pupils to be their best and prepare them for the demands of further study and future work in an increasingly diverse global university and employment market. We achieve all this through opportunities that inspire and challenge and by expecting effort and hard work from each individual pupil in achieving their best, based on values of respect, kindness, honesty, hard work, humility and excellence all underpinned by the fundamental value of love.





# The Support for Learning Department

The Support for Learning Department actively promotes a whole school policy in their provision for pupils aged 5-18 with Additional Support Needs. The recently renovated Senior Department is housed in the main building. There is a Head of Department, three full time and one part time teacher and a classroom assistant. The Department is well resourced and includes excellent IT facilities.

We have a thriving department of dedicated professionals who very much have the pupil at the heart of their teaching. The key purpose of this role is to create a safe, stimulating and supportive learning environment that enables pupils to succeed in their learning and develop a desire to learn.

## Job Description

<b>Job Title:</b>	Support for Learning Assistant
<b>Reporting to:</b>	Head of Support for Learning
<b>Line management responsibility for:</b>	N/A
<b>In liaison with:</b>	Pupils and parents, teachers & support staff.

### **Core Purpose:**

The post-holder is expected to uphold the values and ethos of Strathallan School and act as an ambassador for the School.

The Support for Learning Assistant will provide appropriate administrative and practical support to the Support for Learning department. In liaison with the Head of Support for Learning and subject teachers, the post-holder will provide assistance to pupils with recognised learning needs either in 1 to 1 situations or in small group settings, supporting them to achieve their potential.

The Support for Learning Assistant will also assist teachers to ensure lesson materials are used effectively in order for pupils to make the expected progress towards their target levels. During external and internal examinations, the Support for Learning Assistant will fulfil access arrangements as invigilator, reader and scribe, as and when necessary.

### **Support for Learning responsibilities:**

#### **Support for pupils:**

- Support the activities of individual pupils or groups of pupils with specific learning needs, establishing and maintaining positive and supportive relationships with those pupils to help them progress;
- Promote the inclusion of all pupils in the learning activities in which they are involved;
- Promote and encourage the use of information and communication technology in the classroom, monitoring and reporting on the effectiveness of this technology to the Head of Support for Learning;
- Monitor how well pupils are able to access learning and the curriculum, sourcing appropriate learning materials under the guidance of the Head of Support for Learning;
- Contribute to Classroom Management Plans, as directed by the Head of Support for Learning;
- Enable pupils to achieve success and to develop confidence, working towards the targets which have been set for them. Promote pupils' social and emotional development and promote the health and well-being of pupils;
- Dealing with the pastoral care needs of children where appropriate in line with the guidance of senior staff.

**Support for teachers:**

- Assist in the efficient and effective preparation, maintenance and use of classroom teaching materials and equipment; including the organisation of Audio/Visual and ICT equipment. This may also include administrative tasks such as photocopying, producing worksheets, arranging displays of work etc.;
- Liaise with Support for Learning and subject teachers to provide support for pupils in lessons and assist teachers with educational activities, promoting a safe and secure classroom environment and observing and reporting on pupil progress;
- Assist the subject teacher in delivering the pupil Classroom Management Plans, as necessary;
- Working with individual pupils and small groups of pupils to encourage and promote acceptable personal and social behaviour, making these standards part of the learning experience;
- As directed by the Head of Support for Learning, assist with assessment and record-keeping, including information on pupil progress;
- Liaise with the Head of Support for Learning and Deputy Head Academic providing information of any developments;
- Supervise the whole class for a short time in an emergency (normally for a period less than a whole lesson until the teacher returns or alternative arrangements are made) or for a very short period of planned absence for less than a whole lesson.

**Support for the School:**

- Work effectively with colleagues as part of a team and at all times work within the School's policies and procedures;
- Attend the Support for Learning department meetings and any other staff meetings, as directed by the Head of Support for Learning;
- Maintain confidentiality at all times in respect of school-related matters, avoiding any disclosure of sensitive, personal information;
- Contribute to and understand personal responsibility involved in the safeguarding and welfare of pupils at Strathallan;
- Understand and actively promote Strathallan's commitment to promoting equal opportunities and tackling discrimination;
- Demonstrate a commitment to and participate in appropriate professional development by attending related courses, workshops and seminars;
- Reflect on and review own professional practice and take a positive and performance management.
- Work as required across the curriculum and in all Key Stages within the school in accordance with the job.
- Any other duties as commensurate within the grade in order to ensure the smooth running of the school.

This job description is a guide to the duties the post holder will be expected to undertake. It is not intended to be exhaustive or exclusive and will be subject to change as working requirements dictate.

## Person Specification

Main Duties and Responsibilities	Essential/ Desirable
<b>Qualifications</b>	
A Level or SQA Higher/Advanced Higher or equivalent in English and Mathematics.	<b>E</b>
Degree qualified.	<b>D</b>
Professional Development/qualifications in working with pupils with Additional Needs.	<b>D</b>
<b>Skills / Experience:</b>	
Relevant experience of working with pupils aged 11-18, particularly those with additional support needs, in a paid or voluntary capacity.	<b>D</b>
Experience within an educational setting.	<b>D</b>
Excellent interpersonal and communication skills.	<b>E</b>
Competent user of IT with the ability to impart knowledge with both pupils and staff.	<b>E</b>
An understanding of the pedagogical and pastoral needs of pupils.	<b>D</b>
<b>Personal Qualities:</b>	
Outgoing, confident, affable, positive and approachable.	<b>E</b>
Flexible and adaptable approach to work.	<b>E</b>
A role model for pupils.	<b>E</b>
Ability to work independently and show initiative as well as part of a team.	<b>E</b>
An understanding of when to refer to colleagues for help and advice.	<b>E</b>
Neat, tidy and professional appearance.	<b>E</b>

# Terms & Conditions

## Working Hours

- This is a full-time, permanent contract working 35 hours per week during term time only (34 weeks per year).
- Normal working hours are Monday to Friday, 08:30-16:30 with an unpaid hour for lunch. There is some flexibility around start and finish times which can be discussed during the interview stage.

## Remuneration

The pro-rata salary for this term-time only position is £19,384.00 per annum, calculated from a full-time equivalent salary of £29,971.90. The pro-rata salary is based on the post-holder working 34 weeks per year.

## Other Benefits

- Free On-site parking.
- Free lunch during term-time.
- Staff Discount in Art Café.
- Retail Discounts and Blue Light Card Eligibility.
- Death-in-service cover.

## Other Info

- As the work is in a school context, you will be required to attain PVG membership.
- You should, if possible, hold a valid full UK driving license and must be eligible to live and work in the UK.

## Application Process

- The deadline for applications is Friday 9 May 2025.
- It is anticipated that interviews will be held shortly after the closing date.