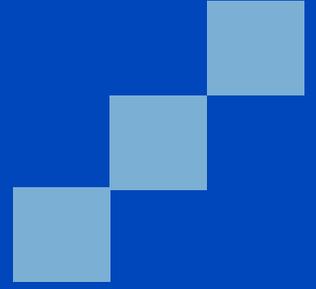




**EWELL CASTLE  
SCHOOL**



**Candidate Information Pack**  
**Head of Economics**  
**Full Time / Part Time**  
**September 2026**



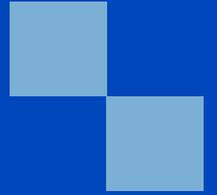
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# Overview



<b>Candidate Pack</b>	<b>1</b>
<b>Overview</b>	<b>2</b>
<b>Welcome From The Principal</b>	<b>3</b>
<b>School History</b>	<b>4</b>
<b>School Profile</b>	<b>5</b>
<b>Vision, Mission, Ethos And Values</b>	<b>6</b>
<b>Job Description</b>	<b>7</b>
<b>Person Specification</b>	<b>10</b>
<b>Role Further Details</b>	<b>12</b>
<b>Why Join Us - Staff Benefits</b>	<b>13</b>
<b>Application And Selection Process</b>	<b>14</b>
<b>Staff Testimonials</b>	<b>15</b>
<b>One School Four Sites</b>	<b>16</b>

# Welcome From The Principal



Ewell Castle School is an award winning happy and successful co-educational independent HMC (The Heads' Conference) day school on the Surrey/London borders near Epsom, easily accessible by public transport. We are a mixed-ability through school that offers children aged 4 to 19 the benefits of a family-friendly atmosphere whilst maintaining a stimulating and rigorous academic programme. Our Sixth Formers go on to Russell Group universities, degree apprenticeships and colleges in the USA to study medicine, law, veterinary science, maths, engineering, computing, business, economics and a host of other courses. We care about the holistic needs of the individual child, and this is facilitated by small class sizes, a personalised and high-performance approach as well as an absolute commitment to wellbeing.

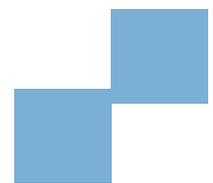
As a private school nestled in a historical conservation area, Ewell Castle oozes charm and character in a green and beautiful enclave. There is widespread affection for the School's family ethos and we are utterly loyal to our girls and boys, dedicated to inspiring their best performance achievement, whether in: academic success, sporting excellence or exceptional performing arts. The School's reputation for an ambitious, forward-thinking and progressive education for each pupil is well founded, as is our enviable reputation for pastoral care, creating a rounded and grounded experience for all.

Warm regards,

**Silas Edmonds MA, NPQH, FRSA**  
**Principal**



# School History



Established in 1926 by Proprietor and Principal, Herbert Rosslyn Budgell on the Castle site, the main building is housed in a castellated mansion which was built in 1814 in the Gothic revival style by Henry Kitchen. Originally a boys school, the Chessington Lodge site was acquired in 1953 and became Ewell Castle Junior School. In the 1980s Glyn House (the former parsonage on Church Street) was acquired as the site for the new co-ed Junior School for pupils in Years 3-6.

During the 2010s, the Junior School rebranded as Ewell Castle Prep School, the Sixth Form became co-ed in 2013 and the Senior School became co-ed in 2015 .

In September 2022 a new Sixth Form and administrative hub opened on Ewell Village High Street, increasing the number of classrooms available to an ever expanding Sixth Form in addition to Sixth Form classes at Chessington Lodge and at the Castle.

September 2024 saw the completion of the transfer of EYFS (Early Years Foundation Stage - Nursery to Year 2) from Chessington Lodge up to a single consolidated site at Glyn House on Church Street.

The School is now spread across four sites within the heart of the Ewell Village conservation area.



# School Profile

A member of HMC (The Heads' Conference), The Society of Heads and IAPS, Ewell Castle is a mixed-ability through school that offers children 4-18 the benefits of a family-friendly atmosphere whilst maintaining a stimulating and rigorous academic programme and delivering excellent learning support and pastoral care.

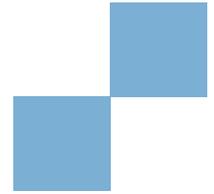
Proud of its reputation for outstanding pastoral care and specialist learning support provision, it cares about the holistic needs of the individual child. This is facilitated by small class sizes, a personalised and high-performance approach as well as an absolute commitment to wellbeing.

Somewhat of a 'hidden gem', nestled in a historical conservation area, Ewell Castle is a medium sized independent school that oozes charm and character in a green and beautiful enclave.

The school is committed to academic high performance, building resilience, equity, diversity and inclusion as well as empowering its girls and promoting positive masculinity. Ewell Castle School delivers a progressive 21st century education by providing a forward-thinking, inclusive, accessible and contemporary mixed ability co-educational independent education.

***'Ewell Castle is an unpretentious school that taps into the best in children. It's academically rigorous, without being hothousey.'*** Muddy Stiletto

# Vision, Mission Ethos And Values



## Vision

Our vision is to:

- INSPIRE
- ENGAGE
- EXCEL

To deliver a progressive 21st century education.

## Mission



We will inspire our pupils to thrive, engaging them to excel in a creative and academic environment. We will instil a growth mind-set to develop; confidence, contentment and emotional intelligence.

## Ethos



We are a vibrant learning community, inspiring every child to thrive:

- Discovering strengths
- Deepening intellectual curiosity
- Cultivating wellbeing

## Values

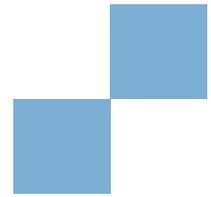


We live by our Shared Values:

- Personal Integrity
- Mutual Respect
- Social Responsibility
- Lifelong Resilience

# Job Description

## Head of Economics



### Job Purpose:

To enhance the school curriculum by leading the development of a rigorous and dynamic Economics programme, delivering high-quality lessons, collaborating within a high-performing team of middle leaders, and promoting exceptional academic achievement, personal development, and wellbeing for Ewell Castle pupils.

### Specific Responsibilities:

In addition to the requirements of the Teacher's job description, the main responsibilities for the post holder will be:

- To oversee the continuing development of the Department.
- To continue to build an inspiring strategic development plan for the Department
- To lead, develop and enhance the practice of other teaching staff in the Department.
- To teach Economics to GCSE and A-level.
- To be responsible for and directly accountable for all matters in the Subject Areas and to ensure that appropriate procedures are in place to monitor academic results and to enable all students to achieve their potential.
- To help implement and then cultivate the School's High Performance Learning philosophy to create open-minded, creative, and resilient Economics pupils.
- To support the School's endeavours to meet the needs of its community including organising Department trips and regularly contributing to the School co-curricular programme.
- To plan and prepare for any changes to the GCSE and A-level curriculum.
- To keep abreast of academic and pedagogic developments in Economics by attending courses as necessary.
- To liaise with and support other Departments through cross-curricular activities.
- To manage the internal discipline of all pupils within the Subject Areas and communicate with Form Tutors and Heads of Year on matters relating to behaviour, attitude, work and sanctions taken.
- To encourage the professional development of members of the Subject Areas including the induction and monitoring of ECTs and Training Teachers.
- To draw up Schemes of Work, programmes of study, assessment, monitoring and recording procedures including reporting to parents in line with current School practice, and the effective monitoring of homework within the Subject Area.
- To monitor the maintenance and upkeep of the fabric and the presentation of the Subject Area rooms and corridors.

# Job Description Continued...

## Head of Economics

- To ensure that all Subject Area administrative work is carried out accurately, punctually and efficiently including public examination entries.
- To ensure that the Subject Area is represented at all inter-disciplinary meetings.
- To represent the Subject Area at all relevant meetings including Heads of Department and impart information to colleagues as required.
- To monitor the maintenance and upkeep of the resources and consumables within the Department, while staying within budget.
- To monitor the safety procedures and policies within the Department with regard to activities both on and off site with due regard to the health, safety and welfare of pupils, teachers and visitors.
- To prepare and monitor the Subject Areas' capitation and accountability for all the Subject Areas' resources.
- To organise displays of pupils' work in the Department and around the School.
- To arrange and attend Departmental meetings, record minutes and report back to their line manager.
- To liaise with other subject areas and outside agencies, where appropriate, on matters of Health and Safety and Work Experience.

### Leadership and Coordination

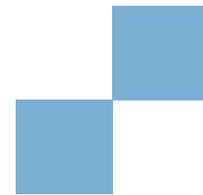
- Attend and contribute to Heads of Department meetings and whole-school academic initiatives.
- Communicate effectively with Economics staff and coordinate their teaching, assessment and curriculum responsibilities.
- Manage, monitor and support members of the Economics department, taking prompt action to resolve academic or operational issues.
- Organise and encourage staff participation in departmental enrichment activities, including clubs, lectures, competitions and wider learning opportunities.
- Hold regular departmental meetings to review curriculum delivery, pupil progress and development priorities.
- Ensure high standards of organisation and presentation within Economics classrooms and departmental areas, including displays and shared resources.
- Contribute to the effective supervision and monitoring of pupils during study periods, examinations, and other relevant academic times.

### General Duties

- Support whole-school events, initiatives and functions as directed by the Principal, representing the Economics department with professionalism and clarity.
- Attend and contribute to meetings with colleagues, parents, governors, and other stakeholders as required, providing expert insight into Economics teaching, curriculum, and pupil progress.
- Engage in ongoing professional development, including active membership of relevant Economics and education professional associations and networks, to ensure the department remains current, innovative and well-informed.

# Person Specification

# Head of Economics



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## Qualifications

### Essential

- Qualified Teacher Status
- Good relevant degree
- Minimum 5 GCSE passes grade A-C (or equivalent) including English and Maths
- High standard of literacy and numeracy

### Desirable

- Post graduate Teaching qualification

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## Experience

### Essential

- GCSE/A-level Teaching Economics
- Successful teaching of the full ability range
- Experience developing others

### Desirable

- GCSE/A-level/BTEC Teaching Business
- Experience of working with a (school) management information system such as iSAMS
- Experience leading a department
- Experience managing people

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## Knowledge & Skills

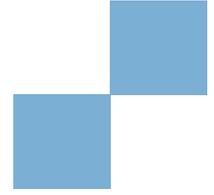
### Essential

- Ability to demonstrate excellent subject knowledge
- High level of student attainment as a result of own teaching
- Up to date knowledge of current best practice and curriculum developments
- Able to engage, inspire and foster a love of Economics
- A proactive approach to self-evaluation and contribution to developing department best practices
- Able to contribute to and collaborate with a forward-thinking team
- Able to demonstrate excellent classroom management.
- Ability to relate extremely well to students and adults and demonstrate excellent oral and written communication skills
- Able to use ICT in teaching
- Ability to work under pressure and meet deadlines
- Leadership skills, ability to lead and inspire teachers.

### Desirable

- Understand the relative opportunities for all pupils in a mixed ability school
- Ability to be able to translate school strategy into departmental and classroom practice

# Person Specification Head of Economics



## Personal Qualities

### Essential

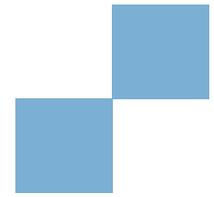
- Ability to liaise with parents and colleagues in a professional manner.
- Be able to lead and motivate pupils in their learning.
- Be committed to the co-curricular life of the school.
- A commitment to safeguarding and promoting the welfare of children.
- To display the highest levels of integrity and complete trustworthiness and discretion.
- Have an excellent punctuality and attendance record.
- Be of smart professional appearance
- Display excellent teamwork skills
- Be flexible, versatile, and self-motivated
- Be passionate about developing one's own practice
- An awareness of the importance of confidentiality and data protection

### Desirable

- Conversant with relevant educational issues and developments within the specific field but also in more general areas

# Role

# Further Details



Ewell Castle is a thriving, independent school located in leafy Ewell Village. Our core values of mutual respect, lifelong resilience, personal integrity and social responsibility are at the heart of all we do. The school is coeducational from Reception to Sixth Form and enjoys small classes, averaging approximately fifteen pupils over the whole School. Ewell Castle has an excellent reputation for its family-friendly ethos, with a strong focus on pupil wellbeing and personalised learning.

The School has a vibrant community spirit including regular events for staff, parents and friends of the School. Ewell Castle is a genuine mixed ability school with a focus on achieving each individual child's potential.

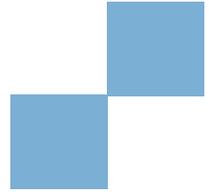
We have a healthy uptake at GCSE and A-level, and we are proud that many of our pupils go on to study at university.

The post provides the opportunity for an ambitious professional to continue to support the improvement of an already successful department in which outcomes are good in all key stages. We encourage reflective practice and a supportive approach to continuous professional development to ensure that staff, as well as pupils, can flourish.

Please note we have the right to withdraw this post before the closing date.

# Why Join Us?

## Staff Benefits



01

### Fee Discount

Children of members of staff benefit by a 50% maximum (i.e. unaffected by scholarship or bursary) remission of school fees. (The remission is reduced pro rata for a part-time member of staff.)



02

### Lunches, Drinks & Cycle to Work

Lunches are provided during term time free of charge and complimentary hot drinks are available throughout the day. We also offer a cycle to work scheme.



03

### Pension Scheme

The School offers a generous contributory pension scheme.



04

### Interest Free Loans

Interest free loans are available for the purchase of computers through the School.



05

### CPD Opportunities

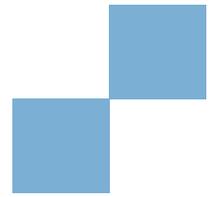
CPD opportunities are available to all staff. The School also part funds MQSL, NPQSL, NPQH and MA courses.

**Applicants invited for interview will be required to bring proof of identity e.g. passport, and qualifications to interview. Please note that we reserve the right to appoint before the closing date.**

**Further information about the School is available on our website: [www.ewellcastle.co.uk](http://www.ewellcastle.co.uk)**

Ewell Castle School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). Staff recruitment is also subject to the School's Equal Opportunities' policy and monitoring procedure.

# Application And Selection Process



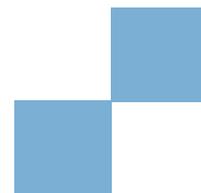
## How To Apply

- 01** Complete and submit the online application form, providing personal information, contact details, and professional history.
- 02** Include a letter stating your suitability for the post, including examples of your experience as required in the person specification
- 03** We will contact you shortly after the closing date if not sooner to advise whether your application has been shortlisted for interview.

## Selection Process

- **Step 1**  
Application Evaluation
  - We will evaluate relevant applications against the requirements of each particular role.
- **Step 2**  
Interview
  - Shortlisted candidates will be invited for interview and are required to bring with them original certificates and documents as requested by the HR Department.
- **Step 3**  
Interview Assesments
  - Shortlisted candidates will also be asked to complete a number of assessments, appropriate to the role they are applying for.
- **Step 4**  
Selection and Outcome Notification
  - Interviewed applicants will be contacted and notified of the outcome of their application.

# Staff Testimonials



## School Administrator

‘I joined Ewell Castle in September as part time Reception Administrator. It was a role that enabled me to get to know many pupils and members of staff over the years. No two days were ever the same and there were very few dull moments! I then transferred to the Principal’s Office, which enables me to support the School in a different way, with opportunities to develop and grow. The camaraderie among the staff is great and the School is always a hive of activity. ‘



## Teacher

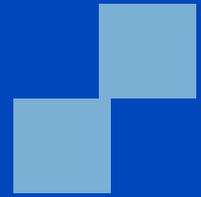
Flexible working benefits many staff at Ewell Castle, Teachers and Operational Staff. Working three days a week has helped me balance my work life and my family commitments. I enjoy the choice offered me so that I can have control over my working patterns, which offers me peace of mind and better mental health.



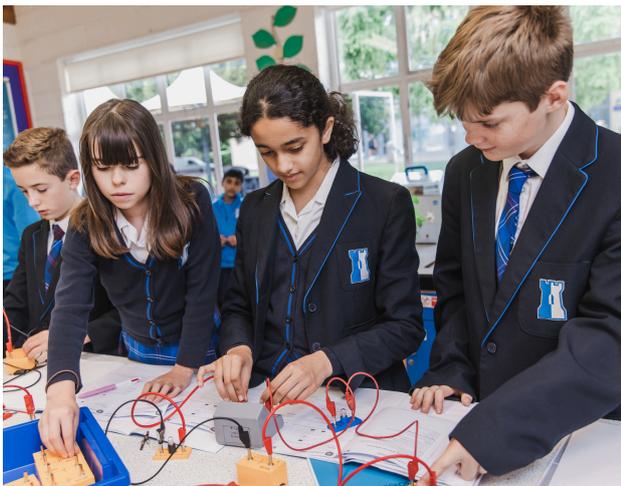
## Assistant Head

I joined Ewell Castle in December 2020 as a part-time Geography teacher and soon became Head of Department, working with a wonderful team of like-minded Geographers. I took on the additional responsibility of House Coordinator, organising House events and enjoying the competitive camaraderie of House Competitions among pupils and staff! I am now the Assistant Head:Teaching & Learning. The supportive coaching approach and opportunities for my own professional development have been pivotal in ensuring I am well-equipped for the role. Alongside this, I have a personal passion for sustainability and have loved working with pupils and staff to create a more sustainable and globally aware school community

# One School



## Four Sites Within the ♥ of Ewell Village



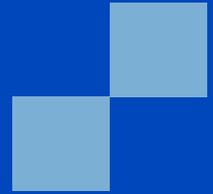
## Located within the ♥ of Ewell Village

- The Castle (Senior School & Sixth Form)
- Fitzalan House (Sixth Form)
- Glyn House (Prep School)
- Chessington Lodge (Sixth Form)

- High-standard classrooms and learning spaces equipped with state-of-the-art technology.
- Well-equipped science laboratories for experiments and research.
- Computer labs with high-speed internet access and the latest software.
- Art studio and Design Technology workshop for visual and performing arts activities.
- Music Pavilion with recording studio and individual music teaching and learning pods
- Sports fields, 3 floodlit clay tennis courts, and sports hall.
- Music rooms with musical instruments and recording equipment.
- Prep School has large playing field, playground with netball courts and outdoor games.
- Onsite Forest School at the Prep School.
- Dining hall and Sixth Form Cafeteria.



**EWELL CASTLE  
SCHOOL**



Where children thrive within a  
progressive 21st century  
education

Independent Co-Educational Day School 4-18 years

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