



EWELL CASTLE SCHOOL

Where Children Thrive



Independent Co-Educational Day School
for Boys and Girls aged 3 to 18 years

Head of Design & Technology– Full Time

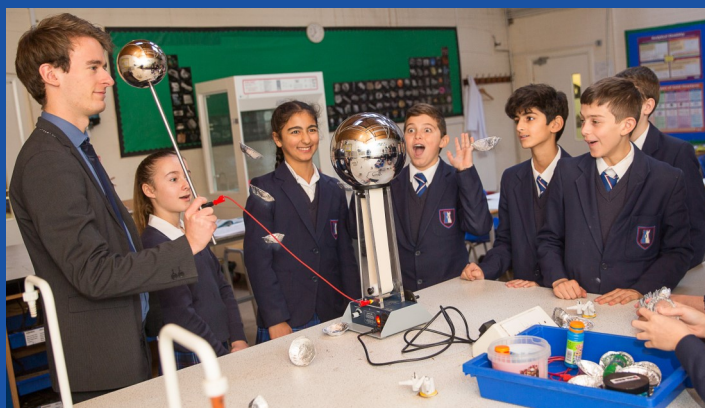
Job Title: Head of Design & Technology

Job Location: Ewell Castle Senior School

Reporting to: Assistant Head

Start Date: January 2024

Salary: Ewell Castle Teacher pay scale plus
Management points+Teacher Pension
Scheme



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Job Description: Head of Design & Technology (Senior School)



In addition to the requirements of the Teacher's job description the main responsibilities for the post holder will be:

- To take a lead role in the maintenance of a transformational school community by developing and leading a rigorous and evidence-based curriculum which enables the highest level of progress and attainment at KS3 to A-Level Design & Technology.
- To ensure the DT curriculum is 'future-proof' and remain abreast of the significant changes in the National Curriculum and GCSE and A-Level Examinations, developing a coherent KS3-5 curriculum pathway, which exemplifies best practice.
- To model what it takes to be an outstanding teacher and subject leader and thus act as an example to all middle leaders; learning, focusing on any areas of particular expertise
- To act as a coach or mentor for other teachers as required
- Modelling for all staff exemplary practice in terms of managing behaviour for learning for pupils, and establishing a culture of high expectations within the department
- Uphold and promote all wider school policies and procedures

Leadership of Design & Technology

- Develop a broad, engaging and challenging curriculum and co-curriculum that enables all pupils to enjoy and achieve at the highest level, supported by detailed schemes of work, to ensure consistency and coherence
- Establish a clear department development plan, monitoring and evaluating its delivery and effectiveness
- Facilitate rigorous and ongoing assessment as set out in the school assessment policy
- Communicate effectively with all stakeholders including outside speakers, parents and staff
- Facilitate school trips and INSET days as required
- Monitor the effectiveness of teaching and learning, feedback and planning processes within the department
- Support the professional development of teachers and their training where appropriate
- Follow the school structure for mentoring, coaching and monitoring staff (including supervision of EC-T's and teachers new to the profession)
- Manage the deployment of department resources effectively and efficiently
- Line manage Teachers of DT and the DT Technician
- Conduct regular Health and Safety audits and ensure all machinery is safe and maintained

General

- To support School Functions as directed by the Principal.
- To participate in appropriate meetings with colleagues, parents etc. relative to the above responsibilities and duties.
- To adhere at all times to Safeguarding and Child Protection regulations, and training.



Person Specification: Head of Design & Technology



Qualifications	<ul style="list-style-type: none"> • Qualified Teacher Status • Good relevant • Minimum 5 GCSE passes grade A-C (or equivalent) including English and Maths • High standard of literacy and numeracy 	<ul style="list-style-type: none"> • Post graduate Teaching qualification
Experience	<ul style="list-style-type: none"> • KS3 -KS5 Teaching Design & Technology • Successful teaching of the full ability range 	<ul style="list-style-type: none"> • Experience of teaching children across Key Stages 2, • Experience of working with a (school) management information system such as ISAMS • Experience leading a department
Knowledge & Skills	<ul style="list-style-type: none"> • Ability to demonstrate excellent subject knowledge • High level of student attainment as a result of own teaching • Up to date knowledge of current best practice and curriculum developments • Able to engage, inspire and foster a love of Design & Technology • A proactive approach to self-evaluation and contribution to developing department best practices • Able to contribute to and collaborate with a forward-thinking team • Able to demonstrate excellent classroom management. • Ability to relate extremely well to students and adults and demonstrate excellent oral and written communication skills • Able to use ICT in teaching • Ability to work under pressure and meet deadlines • Leadership skills, ability to lead and inspire teachers. 	<ul style="list-style-type: none"> • Understand the relative opportunities for all pupils in a mixed ability school





Personal Qualities	<ul style="list-style-type: none"> • Ability to liaise with parents and colleagues in a professional manner. • Be able to lead and motivate pupils in their learning. • Be committed to the co-curricular life of the school. • A commitment to safeguarding and promoting the welfare of children. • To display the highest levels of integrity and complete trustworthiness and discretion. • Have an excellent punctuality and attendance record. • Be of smart professional appearance • Display excellent teamwork skills • Be flexible, versatile, and self-motivated • Be passionate about developing one's own practice • An awareness of the importance of confidentiality and data protection 	<ul style="list-style-type: none"> • Conversant with relevant educational issues and developments within the specific field but also in more general areas
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“ Ewell Castle is where every child becomes the best version of themselves, in a nurturing and supportive environment”

Parent, January 2022

“ Ewell Castle is like being part of a working family”

Staff member Jan 2022

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Head of Design & Technology

Further Details

Ewell Castle is a thriving, independent school located in leafy Ewell Village. The school is co-educational from Nursery to Sixth Form and enjoys small classes, averaging approximately fifteen pupils over the whole School. Ewell Castle has an excellent reputation for its family-friendly ethos, with a strong focus on pupil wellbeing and personalised learning. The School has a vibrant community spirit including regular events for staff, parents and friends of the School. Ewell Castle is a genuine mixed ability school with a focus on achieving each individual child's potential.

We are seeking to appoint a highly motivated and suitably experienced professional to undertake the role of Head of Design and Technology at the Senior School. You will be an innovative and forward-thinking individual, with a problem-solving approach and positive outlook. We will expect you to teach across the full age and ability range in the Senior School and take opportunities to work collaboratively with the Prep School, which , in order to ensure the highest possible standards of pupil achievement and development.

Class sizes range from approximately 15 - 20 in size at KS3 and KS4, with smaller groups at A-level. Pupils are taught in mixed ability groups.

The DT department enjoys 2 designated classrooms (1 workshop and 1 graphics room) and an office space, with interactive whiteboards; other digital resources and apps are available within the school as well as Office 365 and Teams. We are always open to the introduction of schemes and resources which will engage pupils in their reception of the DT curriculum. Currently the department consists of three members of staff.

Design & Technology is taught as a core subject at Key Stage 3, with the option to continue study at GCSE, and A Level. The department is staffed by two teachers and a technician. There are two design studios; one PC and one Apple suite. All computers run SolidWorks and CAD software. The Workshop is very well equipped with all the necessary tools and machines to produce high quality outcomes. Consideration of graphics is incorporated into our courses in the layout and presentation of product design coursework.

We take great pride in ensuring the Design and Technology Department is conducive to inspiring all who use the facilities. Design is a popular subject with a strong uptake at GCSE and A Level.

The starting salary for this position will be according to the Ewell Castle Pay Scales which currently track in excess of the maintained school pay grades and will reflect the experience and qualifications of the successful candidate. Plus 2 management points and remission periods.



Click here to watch our video and learn more about us:

['Welcome to Ewell Castle School'](#)

INSPIRE – ENGAGE - EXCEL

Why join us?

- Children of members of staff benefit by a 50% maximum (i.e. unaffected by scholarship or bursary) remission of school fees. (The remission is reduced pro rata for a part-time member of staff.)
- Lunches are provided during term time, free of charge.
- The School currently subscribes to the Teacher's Pension Scheme.
- Interest free loans are available for the purchase of computers through the school.
- Ride to work
- CPD opportunities are available to all staff. The School also part funds MQSL, NPQSL, NPQH and MA courses.

Ewell Castle School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). Staff recruitment is also subject to the School's 'Equal Opportunities' policy and monitoring procedure.

Applicants invited for interview will be required to bring proof of identity e.g. passport, and qualifications to interview. Please note that we reserve the right to appoint before the closing date.

To apply, please click here: <https://apply.schooltalent.com/members/modules/job/detail.php?record=518>





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What is it like being part of the Ewell Castle Team?

"I joined Ewell Castle in September 2015 as part time Reception Administrator in the Senior School. It was a role that enabled me to get to know many students and members of staff over the years. No two days were ever the same and there were very few dull moments! I am now working in the Principal's office, which enables me to support the school in a different way, with opportunities to develop and grow. The camaraderie among the staff at Ewell Castle is great and I love that the school is always a hive of activity! "



"I joined Ewell Castle in 2015 as a maths teacher. As a teacher I have developed both professionally and personally within my role at the school. I have had many wonderful opportunities to be involved in the whole of school life at Ewell Castle. I have particularly enjoyed improving the data management systems within the school and being involved in sport and associated co-curricular activities. I would highly recommend the school to anyone looking to teach within a supportive team environment"

"I joined Ewell Castle Senior School in January 2015 as Head of Art & Photography and I have enjoyed it from the start! The Art Department is a fabulous team which I really appreciate, as working together in a cohesive team is so important.

It is a pleasure to teach the students and Art & Photography allows for us to often see different, creative sides to the children - it is a happy place and there is a lot of laughter in the Department!

In September 2018 I started the brand new position of More Able Coordinator which has seen me develop the role from scratch - seeing what works successfully and what can be adapted in order to suit the students' requirements and inform my colleagues; of which couldn't be done without their support and input. I have been on CPD to further my knowledge in this area which gave me some valuable tools, and confidence to build on my ambition for the post.

I appreciate being given the opportunities to expand my position at the School and develop the roles too."