



## ENGLISH AS AN ADDITIONAL LANGUAGE (EAL) TEACHER

**Reports to:** Lead Teacher (EAL)

**Role Context:** GISS was founded in 1976 and is widely recognised as offering one of the world's most prestigious summer programmes. 300 boys and girls, aged 8-16 and from over 40 countries attend GISS each year.

**Job Purpose:** The EAL teacher will plan and deliver high quality English lessons ensuring students are kept engaged and motivated. For many students their improvement in English is the key reason they are attending the course. Teachers are encouraged to work within their department team to prepare high-quality and engaging lessons, adapting to student preferences to some extent, to enable a happy and productive learning environment.

### Role Details:

- To teach assigned classes (class sizes of 6-8 students), delivering lessons that ensure all students make progress in their learning and to maintain a purposeful, safe learning environment
- To provide class plans and prepare lessons in line with summer school guidelines and as directed by the Lead Teacher/Academic Manager. These preparations will meet the requirements of the age and ability of the group assigned.
- To attend inset and departmental meetings and share successful practices and support the CPD in the department. To be open to feedback and adjust approach to lesson delivery as a result.
- Complete academic administration efficiently and in a timely manner and this will include an end of course written report for each student.
- To undertake excursions, activities and further duties to assist in the smooth operation of the Summer School.
- To maintain good order and discipline amongst students, to check their attendance in class and always focus on safeguarding their health and safety.
- To familiarise yourself with Health & Safety policies and procedures, including risk assessments and safe methods of work specific to your department.
- To pass on any concerns you may have about any students, verbally or via the pastoral system.

This is a premium summer school which is known for its excellent pastoral care and therefore requires all staff to work flexibly and intensively to support the students. This is a fixed term, temporary contract, and whilst some days are long, it is a supportive environment and staff will be able to develop their knowledge and skills whilst enjoying a very rewarding summer experience.

### Responsibilities of all members of staff:

- Comply with Gordonstoun's policies and procedures on Child Protection and Health and Safety.
- Contribute in a positive way to the ethos of the school in line with Gordonstoun's values.
- Carry out any other task as required from time to time in order to support the school.

**PERSON SPECIFICATION:**

<b>Attributes</b>	<b>Essential</b>	<b>Desirable</b>
Education and qualifications		<ul style="list-style-type: none"><li>• RSA DELTA</li><li>• MA TESOL</li><li>• Recognised First Aid qualification</li><li>• A full, clean driving licence</li></ul>
Skills and Experience	<ul style="list-style-type: none"><li>• Experience teaching school age children for at least 1 year.</li><li>• Experience of teaching English for at least 1 year.</li><li>• High level of computer literacy</li></ul>	<ul style="list-style-type: none"><li>• Experience of teaching English as an additional language.</li><li>• Experience of working in other summer schools</li><li>• Ability to work with teachers across the curriculum.</li><li>• Experience preparing teaching materials.</li><li>• Experience preparing students for PET, FCE, IELTS.</li></ul>
Personal qualities	<ul style="list-style-type: none"><li>• Well organised with the ability to prioritise work to meet deadlines</li><li>• Flexibility to adapt and inspire young people</li><li>• Tolerance and kindness</li><li>• Enthusiasm &amp; ability to create a positive learning environment</li><li>• Maintain confidentiality and be discreet.</li><li>• Team work and use own initiative</li></ul>	
Safeguarding	<ul style="list-style-type: none"><li>• A full PVG (protecting vulnerable groups) check will be completed on the successful candidate.</li><li>• For those working out with the UK a police check will be required from that country.</li></ul>	