

Head of Girls Games



Responsible to: Director of Sports.

Salary: Actual salary - £26,597.96

Hours of work: 1 FTE, 51 hours (0.5 FTE Head of Girls Games duties and 0.5 FTE for boarding support) **Term time** (34 weeks) plus additional 2 weeks for commercial support), permanent.

About St Leonards School:

St Leonards School is a co-educational boarding and day school located in the historic coastal town of St Andrews, Scotland. Renowned for its pioneering educational heritage and commitment to the globally-recognised International Baccalaureate curriculum, St Leonards offers a holistic education that extends far beyond the classroom. With outstanding academic programmes, exceptional pastoral care, and a thriving co-curricular offering, including excellent sporting facilities and a strong tradition in a wide range of sports, the school prepares pupils Ad Vitam – for life – ensuring they are ready for success at university, in their careers, and as well-rounded individuals.

Job Overview:

St Leonards School is seeking an enthusiastic and dedicated Head of Girls' Games to join our vibrant Sports Department.

This is an exciting opportunity for an individual who is passionate about girls' sport and committed to fostering a positive and high-performing environment. Working closely with the Director of Sport and other Heads of Sport, you will play a pivotal role in the delivery and coordination of Hockey, Netball, and Athletics across the Senior School.

stleonards-ffe.org

St Andrews, Scotland KY16 9QJ Registered Charity SC016693

As Head of Girls' Games, you will be an integral part of the St Leonards School community, responsible for preparing girls' teams for matches and developing a comprehensive sports program.

Key Responsibilities:

- **Leadership & Coaching:** Act as a role model and figurehead for girls' sport within St Leonards School. Ideally, you will be the lead technical coach for Hockey or Netball in the relevant term.
- **Curriculum & Planning:** Create comprehensive session plans for games groups and ensure these are communicated to academic and sports staff in advance.
- **Program Development:** Identify key themes for games sessions across all year groups and teams from U13 to 1st XI.
- **Team Management:** Assist with team selection as directed by the Director of Sport and other Heads of Sport.
- **Session Delivery:** Create and deliver engaging Hockey, Netball, and Athletics sessions in both the Senior and Junior School as activities, coordinating closely with the Director of Sport and Head of Junior School PE & Games.
- **Event Organisation:** Organise and host tournaments at St Leonards School across our major girls' sports.
- **Tours:** Organise and run sports tours in the UK and overseas.
- **Communication & Administration:**
 - Communicate and publish results on the Sports website.
 - Guide and coordinate teachers/coaches supporting girls' sports.
 - Communicate effectively and professionally with parents and pupils.
 - Update the School website and other social media sites as appropriate to showcase girls' sporting achievements.
 - Liaise with catering and grounds staff as appropriate for sports events and activities.

Candidate Profile:

We are looking for an individual with:

- Experience playing or coaching Hockey or Netball to a high standard, along with relevant coaching and umpiring qualifications.
- A strong understanding of child development and a commitment to nurturing talent at all levels.
- Excellent organisational and communication skills.
- The ability to work effectively as part of a team and independently.
- A proactive and enthusiastic approach to their work.

Desirable Skills

- Experience working in schools or educational settings with youth sports programs.

What We Offer

- The exciting opportunity to shape and lead girls' sport across St Leonards School.
- A competitive salary and benefits package.
- A supportive, passionate team environment with a shared focus on pupil development and achieving sporting success.
- Access to the excellent resources and facilities at St Leonards School.
- Free lunchtime meals during term times.
- Free access to our well being portal.
- Continued professional development opportunities and training courses including over 60 Educare courses.
- The chance to influence the future of sport in the community through involvement with local schools and youth programs.
- In school staff social events including end of term gatherings e.g bbq's, access to attend school concerts etc.

This is not intended to be an exhaustive list of responsibilities and duties. It is expected that the post-holder will participate in other reasonable activities which may be required to meet the needs of the School or for better fulfilment of the role.



DISCOVER ST LEONARDS

St Leonards has been at the forefront of education since its foundation in 1877. It is a traditional school, yet forward thinking and ever progressive in its outlook, offering a truly inspirational global learning environment for pupils aged 5 to 18.

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St Leonards is an HMC and IB World School situated in the heart of the vibrant, historic and cosmopolitan university town of St Andrews, the 'Home of Golf'. The School is fully co-educational with c.550 pupils from Kindergarten to Year 13, over 150 of whom are boarders, with boarding available from age ten. The Junior School accounts for 135 of the pupils of St Leonards, with plans to continue to grow our Junior boarding offering.

With 34 nationalities in the pupil body, it is a school with a truly global outlook. The school's motto is Ad Vitam ('for life'), and the approach to learning of the International Baccalaureate permeates all areas of school life, within and beyond the classroom. The IB ethos is central to all that we do in our school community, to our present day and to our future.

St Leonards offers an exceptional range of enriching academic, sporting, musical and creative opportunities, and was named 'Scotland's Independent School of the Year for Academic Performance' in 2024 and 2026 by the Sunday Times

The average IB Diploma points score in 2025 was 36, with over 85% of all Higher Level (HL) scores graded at 7/6/5 (equivalent to A*/A/B at A level).

The School has recently undergone a multi-million refurbishment programme of the boarding houses; a sector leading golf programme is well established; the record school roll continues to grow; academic achievement is strong; public recognition of St Leonards is incredibly positive; the highest standards of pastoral care are provided by experienced and committed staff, and outstanding teachers are attracted to work in and become part of the inclusive and diverse St Leonards community.

One hour from Edinburgh Airport and approximately a one hour flight from London, our enviable Scottish location is accessible, with beautiful beaches, historic landmarks and rolling countryside on our doorstep.

The town is very much seen as an extension of the School campus and St Leonards' close collaboration with the University of St Andrews, recently voted the top university in the UK for a second year running, is yet another opportunity. It truly is a special place to live and to work, offering an outstanding quality of life in the most scenic of surroundings.

As we move towards our 150th anniversary, the School is at an exciting stage of its development. At St Leonards, we aspire to attract and retain the best staff, who embody the IB Learner Profile attributes and strive to deliver a holistic education that effectively prepares pupils for the future, fostering in them a love of learning that they take with them through life, Ad Vitam.



THE APPLICATION PROCESS

St Leonards is committed to creating a diverse and inclusive culture, where all members of the community - colleagues, pupils and families - are seen and valued. This culture ensures that St Leonards delivers an outstanding global education in a multi-cultural living, learning and working environment.

Applications should be made via our School Talent/Teacheroo portal - link here <https://jobsearch.teacheroo.io/st-leonards>.

The closing time and date for applications to be received is **12 noon on Wednesday 20th May 2026.**

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If you have not been contacted by this date, we thank you for your interest in the post; however, your application has not been progressed to an interview on this occasion.

Any questions may be directed to Daniel Main, Director of Sport at recruitment@stleonards-fife.org in the first instance. Early applications are encouraged as St Leonards reserves the right to interview and close the post early.

All successful applicants will be required to undertake a Criminal Record check and either hold or be accepted for membership of the Disclosure Scotland Protecting Vulnerable Groups (PVG) scheme.



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