



ERSKINE STEWART'S MELVILLE SCHOOLS

JOB TITLE	Assistant Groundsperson
DEPARTMENT	Facilities
REPORTS TO	Head Groundsman

ROLE DETAILS	
PURPOSE OF THE ROLE	<ul style="list-style-type: none"> To play a vital role in ensuring the School's Rugby, Hockey, Football, Athletics and cricket natural grass surfaces are maintained to a high standard, while also caring for our extensive horticulture collections To carry out general maintenance and ensure tidiness of the Schools, including litter, playgrounds and footpaths and roads during harsh weather
ACCOUNTABILITY	<ul style="list-style-type: none"> The Assistant Groundsperson is accountable to the Head Groundsman
AUTHORITY	<ul style="list-style-type: none"> Authority is delegated by the Head Groundsman and Head of Facilities Management
RELATIONSHIPS	<ul style="list-style-type: none"> All members of staff Pupils within the School External stakeholder and service providers

DUTIES AND KEY RESPONSIBILITIES	<ul style="list-style-type: none"> Assist in all tasks for year-round preparation, maintenance and presentation of natural grass surfaces for Rugby, Hockey, Football, Athletics and Cricket grounds, including mowing, line marking, aeration, scarifying, and fertilising Support the preparation of pitches and sports grounds for matches, including pitch stripping, maintain and adjust line marking and set up equipment for the relevant sport, including goal posts, cricket covers, hurdles etc. Regular brushing and maintenance of sand-dressed or water based artificial hockey pitches Regular maintenance of shrubberies, seasonal displays and woodland areas by pruning, weeding and planting all areas Play a pivotal role in ensuring that all roads, pedestrian paths and playgrounds are de-iced and clear of snow during the Winter, allowing the schools to remain open during periods of adverse weather Safe use of a range of machinery, including compact tractors, ride-on mowers, strimmer's, hedge trimmers and blowers Help oversee all sites and equipment, ensuring they meet Health and Safety regulations and report on any defects or safety issues immediately drain clearance and litter picking Conduct regular maintenance of the School's play areas, ensuring the cleanliness, including drainage clearance, litter picking and emptying bin
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PERSON SPECIFICATION		
	Essential Criteria	Desirable Criteria
Experience	<ul style="list-style-type: none"> • Experience of using pedestrian, petrol engine rotary and cylinder mowers. • Experience of using petrol engine hedge trimmers and petrol engine strimmer's • Experience of using amenity range diesel tractors with various mounted implements • Mower, turf aerator, sand spreader, trailers and drag brushes) 	<ul style="list-style-type: none"> • Experience using diesel engine Cricket Rollers. • Experience of working in an education of golf course environment. • Line marking • Operating compact tractors • Use of tractor mounted sprayer • Pedestrian sprayer
Education/Qualifications		<ul style="list-style-type: none"> • NC Horticulture, City and Guilds Horticulture Level 2-3, NVQ/SVC level 2-3 in Greenkeeping/Sports turf maintenance or equivalent experience (achievable within 2 to 3 years) • Pesticide Application Certificates (PA1 and PA6 preferred) – achievable within 2 to 3 years • Chainsaw license
Skills/ Abilities/ Capabilities	<ul style="list-style-type: none"> • Ability to multi-task and prioritise own workload with good attention to detail • Independent, self-motivated and organised; with an ability to work as part of a team • Posses' excellent practical, technical and manual expertise 	
Personal Attributes	<ul style="list-style-type: none"> • Confident in communicating with a wide range of stakeholders including pupils, staff and visitors • Workplace flexibility and a willingness to adapt to change • A willingness to work predominately outside and amongst all kind of weather conditions 	<ul style="list-style-type: none"> •