

Fettes College

## Maintenance Electrician



An opportunity has arisen for a proactive and motivated individual with outstanding skills to join Fettes College as Maintenance Electrician.

## The Role

Reporting to the Maintenance Foreman and working as part of the Estates Maintenance Team, this role involves working to both planned and reactive maintenance schedules to ensure that the electrical systems are installed and maintained in good safe working order and in line with regulatory requirements.

## Key Responsibilities

- Carry out electrical repairs and preventative maintenance.
- Rewiring such as lighting, heating systems and access control.
- Install electrical systems to 18th Edition wiring regulations.
- Identify maintenance that is required either reactive or routine.
- Ensure good quality workmanship which upholds College standards.
- Responding quickly and efficiently to reactive maintenance requests.

## Person Specification

### Qualifications and Skills

- Time served with an industry recognised qualification in electrical installations.
- BS7671 – 18th Edition or willing to upskill from 17<sup>th</sup>.
- Experience of carrying out electrical installations, preventative maintenance, diagnostics and fault finding.
- Knowledge and application of safe working practices.
- Able to work at heights and in enclosed spaces.
- Exceptional customer service skills.
- Computer literate.

### Personal Qualities

- Enthusiastic and approachable.
- Able to work with others as part of a team with a helpful and flexible approach.
- A passion for detail and consistently high standards.
- Organised and able to plan work effectively.
- Able to take responsibility for own safety and work output.
- Professional, confident and friendly.



## Benefits

This is a permanent full-time role, working 36.25 hours per week Monday to Friday (specifically 8 am to 4.30 pm, with a 3 pm finish on a Friday, with a half hour unpaid lunch break and 2 x 15 min unpaid breaks – one break on a Friday). Occasional weekend and evening working as required, including the attending of specific events, etc.

Annual Salary: £35,000

Staff Benefits: In addition to being part of a great team you will be entitled to a range of benefits that include:

- 30 days holidays and 8 days public holidays, generally taken outside term time.
- Parking within the campus grounds. The campus is easily accessed by car and bus; there is a bus stop located outside the campus serving several routes across the city and to rail stations.
- Membership of Westwoods gym and health club which offers a range of excellent fitness and leisure facilities including a 25m swimming pool.

- Free lunchtime meals during term time, and at other times when catering is provided, and you are on duty.
- Life insurance scheme.
- Excellent Employee Assistance Programme (EAP).
- You will be opted into the Fettes Trust Non-Teaching Staff Pension Scheme after 3 months service. This scheme is a money purchase one and full details of it and your options will be made available to you prior to your opt-in date. The Fettes Trust will contribute to the scheme and your contribution will be subject to the minimum overall combined employer and employee contribution limits set by the Pensions Regulator. Fettes operate a contribution matching scheme up to 12% of base salary.
- Access to discounted healthcare, additional life insurance, shopping discounts, etc through our benefits portal.

## Application Process

The closing date for applications for this role is **Tuesday, 22<sup>nd</sup> October 2024**.

To apply please go to our website and follow the link for this vacancy:

<https://www.fettes.com/about-us/work-with-us>

All applicants are asked to provide, as well as a CV, a covering letter setting out how you meet the person specification and what you feel you can bring to this role. Our Estates Maintenance Manager, Joss Kay, is available to have an informal conversation with any potential candidate prior to applying. If this is of interest to you, please contact [recruitment@fettes.com](mailto:recruitment@fettes.com) to arrange a time to speak with Joss.

An offer of employment will be subject to two satisfactory references and a clean report being obtained from the Disclosure Scotland PVG Scheme in view of the contact you will have with children during your normal duties.

We are passionate about creating a diverse workforce and welcome applications from under-represented communities. We particularly encourage applications from Black, Asian, and Minority Ethnic (BAME) candidates. If you would like to have an informal chat about the inclusive culture at Fettes College, or have any questions about how this might work for you, please contact Sadia Hussain-Savuk (DEI Lead) at [s.hussain-savuk@fettes.com](mailto:s.hussain-savuk@fettes.com).

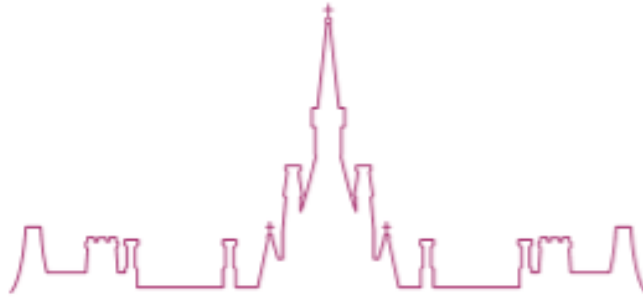




## About Fettes

The school stands on a magnificent site of approximately 100 acres, within walking distance of Edinburgh's city centre and is a leading HMC co-educational independent boarding and day school, with a Prep school for students starting at age 7. Known for its academic excellence, Fettes is unique in Scotland in following the English curriculum of GCSE examinations and the dual pathway of A Level and International Baccalaureate (IB). Fettes has a strong focus on pastoral care and all-round education, providing their students with '*A place to live. A place to learn. A place to grow*'. Founded by Sir William Fettes in 1870, it was originally a boy's school and started admitting girls in 1970. The main building was designed by one of Scotland's leading architects, David Bryce. We are a community of more than 1000 individuals, consisting of circa:

- 800 students (with c 600 in the senior school)
- 130 academic staff (with c 100 full time members of the Common Room in the senior school)
- 240 operational staff across a range of departments.



# Fettes Moving Forward

## Our vision

We have created and developed a bold vision for Fettes, one which focuses on what we believe Fettesians should aspire to be, the skills they will need in life, and the impact we want them to make in the world.

We have called this *Fettes Moving Forward: A place to live. A place to learn. A place to grow.*

*You can discover our vision – and how it shapes and informs our future – at [Fettes.com/vision](https://fettes.com/vision)*

