

# Job Description



**Job Title:** Assistant Head Rowing Coach

**Department:** PE

**Section:** Senior School

**Line Manager:** Head Rowing Coach

## Job Purpose:

To assist the Head Rowing Coach with the rowing programme in the School using their skill, experience and best endeavours.

## Main Responsibilities:

1	To assist on the technical coaching of George Watson's College (GWC) Rowing; help develop a structured, innovative and challenging program (daily, weekly, monthly) to achieve optimal rowing performance, satisfaction and enjoyment.	50%
2	To help develop and implement inclusive, purposeful and progressive sessions for all ages and abilities during curricular and extracurricular sessions.	10%
4	To analyse requirements and help design and implement appropriate training sessions aimed at improving confidence and technical ability with both novice and competent rowers.	10%
5	To help establish a competition calendar which allows all members of the boat club equal opportunities to compete at local and national events. Consult with relevant volunteer and professional coaches to select appropriate pupils to represent GWC at local/ national competitions, rowing camps and other events.	20%
6	To help take responsibility for the pastoral care of pupils; including accompanying pupils to rowing competitions throughout the season and supervising pupils during travel and overnight stay.	10%

## Key Contacts and Working Relationships:

- Work closely with the Head Rowing Coach on a daily basis
- Working closely with the PE department and Strength and Conditioning Coach on a daily basis
- Working closely with the PE Administrator
- Represent the School at meetings and Regatta's with colleagues from other schools
- Work with the lead and sessional coaches daily

**Planning and Organising:**

- Help plan the resources and materials needed for coaches throughout the session
- Help plan the repair and maintenance schedule for all boats and equipment; including routine boat safety checks, basic repair tasks, replenishment of equipment and spares, and bicycle maintenance
- Help plan and organise the budget for the Rowing Club throughout the session
- Help plan and organise all trips for training (including camps) and competitions throughout the session

**Problem Solving and Decision Making:**

- Handle a mixture of both routine and complex enquiries from pupils, parents, coaches and other schools. Analyse their requirements and facilitate appropriate responses by using professional knowledge and expertise.
- The Assistant Head Rowing Coach will be able to seek advice and support from the Head Rowing Coach and the Director of Sport and Physical Education.

**Resources and Requirements:**

- Help line manage the three Lead Rowing Coaches, and other sessional Rowing Coaches as agreed with the Head Rowing Coach.

**Knowledge, Skills and Experience:****Essential:**

- Successful experience of working as a rowing coach in a performance setting or in a secondary school
- Ability to support and develop the inclusive ethos of sport and fitness at the School and the parity of esteem and opportunity for both girls' and boys' sport
- Flexible and imaginative in developing their practice and keep abreast of the latest developments in rowing
- Excellent interpersonal and communication skills and be able to work with colleagues from different disciplines and across both Junior and Senior Schools
- A personal commitment to Sport and Physical Education and be prepared to make a significant contribution to the extra-curricular life of the school
- Current, clean UK Driving License with minibus and trailer provision
- PVG/Enhanced Disclosure Scotland validation (undertaken by GWC).
- A recognised Rowing coaching qualification, such as UKCC L2 or equivalent
- Experience of identifying and carrying out effective boat repairs and maintenance;

**Desirable:**

- Experience of supervising others
- First Aid Qualification.
- IT literate - specific experience of using MS Word and Excel, including use of e-mail and familiarity with Internet resources

