



STRATHALLAN  
SCHOOL

Opportunities for all to excel



# School Driver Day Pupil Transport

To start in post from April 2026

## Introduction

We are seeking a driver for our Day Pupil transport service. This post offers 22 hours a week term-time only and is split over six days per week. A standard working week would be Mon-Fri 0600-0800/1900-2100 and 0600-0800 on a Saturday. Routes and time may vary.

This post would suit someone as secondary employment or a retired individual looking for extra income.

The ideal candidate will already have a DI qualification and a full clean driving license. Previous experience driving 17-seater minibuses is preferred but not essential.

As well as general driving duties, you will be expected to perform basic administration and fault reporting for your vehicle and comply with all relevant legislation.

## The School



Strathallan School is a leading co-educational boarding and day school with an outstanding reputation academically in sports and the arts. Our pupils are aged 5-18 and divided between Strathallan Prep School and Strathallan Senior School. There are three senior Girls' Houses and the four senior Boys' Houses, and a junior boarding house.

The School is situated in the beautiful Earn Valley as a self-contained wooded estate of 153 acres on the edge of the village of Forgandenny. Perth is the nearest town, some ten minutes away by car and access to the motorways puts Edinburgh (45 mins), Glasgow (1 hr) and the Scottish Highlands within easy reach.

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The School is well-resourced with a mixture of traditional and modern buildings. The Main Building, a Grade B listing, was once a large private mansion, bought by the School's founder, Harry Riley, in 1920 when he moved the School from its original 1913 location in Bridge of Allan.

The School exists to provide inclusive all-around education for its pupils in a nurturing and caring environment. Our aim is to engage pupils to be their best and prepare them for the demands of further study and future work in an increasingly diverse and global university and employment market. We do this through opportunities that inspire and challenge and expect effort and hard work from each pupil in achieving their best, based on values of respect, kindness, honesty, hard work, humility, and excellence, all underpinned by the fundamental value of love.



<b>Job Title:</b>	Day Pupil Transport Driver
<b>Reporting to:</b>	Domestic Operations Manager/Transport Supervisor
<b>Responsible for:</b>	N/A

**Core Purpose:**

The post-holder is expected to uphold the values and ethos of Strathallan School and act as an ambassador for the school.

The Day Pupil Transport Driver is responsible for the safe and timely transport of pupils to and from School at the designated times and via the designated routes.

**Responsibilities:**

- Responsible for the safe and timely transportation of school pupils at the designated times and via the designated route.
- Communicate with parents as directed.
- In the event of breakdown or vehicle issues whilst enroute, contact the Transport Supervisor or Domestic Operations Manager immediately and follow designated instructions.
- Maintain the daily register of pupil attendance designated to that route. In the event of pupil absence, ensure the attendance sheet is completed accurately and filed with the Transport Supervisor.
- Responsible for the internal and external cleanliness and hygiene of the vehicle.
- Responsible for the reporting of any vehicle faults or concerns.
- Report in a timely manner any unacceptable pupil behaviour.
- Undertake regular training and maintain knowledge of the School's transport protocols.

**National and School Standards (all staff):**

- Maintain professional expertise by undertaking regular CPD;
- Adhere to the School's Code of Conduct for staff;
- Undertake regular Child Protection training and complying with child safeguarding requirements (GIRFEC) and understanding the reporting responsibilities.

# Person Specification

Attributes	Ess/Des
<b>Qualifications</b>	
Full UK driving licence	<b>E</b>
Full UK Driving Licence with D1 classification	<b>D</b>
First Aid at Work	<b>D</b>
<b>Experience</b>	
Experience as a large vehicle driver	<b>D</b>
Experience working with Children	<b>D</b>
Experience in Customer Service	<b>D</b>
A working knowledge of establishment health and safety procedures	<b>D</b>
<b>Skills</b>	
Excellent communication skills, particularly verbal	<b>E</b>
Excellent organisational and administrative skills	<b>E</b>
An ability to work on own initiative and to be flexible	<b>E</b>
Ability to prioritise and work calmly under pressure	<b>E</b>
<b>Personal characteristics</b>	
Positive and enthusiastic	<b>E</b>
Punctual, reliable and trustworthy	<b>E</b>
Confident, friendly and approachable	<b>E</b>
A team player	<b>E</b>
Smart and professional appearance	<b>E</b>
An affiliation with the ethos and values of Strathallan School	<b>E</b>

## Terms & Conditions

### Hours of work:

- 22 hours a week across 6 days a week, term-time only (33 weeks per year)
- A standard working week would be Mon-Fri 0600-0800/1900-2100 and 0600-0800 on a Saturday. Routes and time may vary.

### Remuneration

- £11,369 per annum

### Other Info

- As the work is in a school context, you will be required to attain PVG membership.
- You should, if possible hold a valid full UK driving license and must be eligible to live and work in the UK.

### How to Apply

- To apply, please submit your application online by 3<sup>rd</sup> February 2026. If you have any questions about this role, please contact [hr@strathallan.co.uk](mailto:hr@strathallan.co.uk)